



CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)

Chitranjali Hills, Thiruvallam, Thiruvananthapuram-27

Phone : 0471-2380910, 912

No.C-DIT/01/VCD/BMGE-BRAND/2024-25/T580

06.01.2025

TENDER NOTICE

PROVIDING BRANDING AND DESIGN SUPPORT FOR

BHARAT MOBILITY EXPO-NEW DELHI

Sealed tenders are invited for **Providing Branding and Design Support** for Bharat Mobility Global Expo at Bharat Mandapam New Delhi. The envelopes containing the tender should bear the superscription “Tender for *Providing Branding and Design Support at Bharat Mobility Global Expo*” and should be addressed to The Registrar, Centre for Development of Imaging Technology (C-DIT), Chithranjali Hills, Thiruvallam, Thiruvananthapuram 695027. Intending tenderers may submit the tenders on their own papers by post/hand. Last date for receipt of tenders is **10.01.2025, 12.00 Noon**. Late tenders will not be accepted. The tenders will be opened at **12.30 PM on 10.01.2025** in C-DIT office in the presence of the tenderers or their authorized representatives who may be present at that time. Details of the requirements and the conditions governing the supply can be downloaded from our website www.cdit.org

Thiruvananthapuram

06.01.2025

SD/-

REGISTRAR



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TENDER TERMS

PROVIDING BRANDING AND DESIGN SUPPORT

GENERAL TERMS AND CONDITIONS

1. This tender is invited for **Providing Branding and Design Support for Bharat Mobility Global Expo at Bharat Mandapam New Delhi from 17th to 22nd January 2025** for a project being executed by C-DIT.
2. C-DIT reserves the right to cancel any or all tenders without assigning any reason whatsoever.

ELIGIBILITY CRITERIA OF BIDDER

- a) Bidders should be an Indian company/firm engaged in providing similar services for events/ exhibitions having its own capacity to cater the requirements at New Delhi from 16th to 22nd of January 2025.
- b) Bidders should be an Indian company/firm based and established in India.
- c) Bidders should have valid GST registration.
- d) Bidders should have PAN allotted by IT Department.
- e) Bidder shall not be blacklisted by any of the department/organizations of the Govt.of India/State Govt/PSUs.
- f) To qualify for award of the work, the intending tenderer must have an experience in successful completion of at least three orders of similar nature having contract value of not less than 2.50 lakh each during last 3 years. **(Documents should be attached)** of which at least one must be in New Delhi.

REQUIREMENT SPECIFICATION

Sl.No	ITEM	Quantity
1	Vinyl Print n cut and stickers branding for fascia	1
2	Digital Vinyl for 4 sides of cubicles	5
3	Digital Vinyl Cut for Reception table	1
4	Flex Printing in all walls	13 x 2 meters & 9 x 2 meters
5	Indoor Plants with design elements	4
6	Branding of round table	5
7	Small Fish Bowl with ornamental fish	2
8	Branding of Brochure stand	7

OTHER TERMS AND CONDITIONS

1. The bidders will be responsible for effecting supply to the entire satisfaction of the undersigned or his authorized representatives
2. C-DIT reserves the right to split the quantity of items to be supplied among one or more bidders, at the sole discretion.
3. **The successful bidder shall complete the setting up of entire Providing Branding and Design Support by 2.00 pm on 16/01/2025 and shall execute the necessary support work as per the directions of C-DIT from 8.00 AM of 17th January 2025 to 7.00 PM of 22nd January 2025.**
4. **The programme will be completed by 7.00 pm on 22nd January 2025 and the successful bidder who has executed work shall dismantle the entire Branding and Design elements by 10.00 pm and shall vacate the entire elements by 11.30 AM on 23.01.2025.**
5. The undersigned does not bind himself to accept the lowest tender and reserve himself the rights of accepting the whole or any part of the tender and the bidder shall be bound to supply the accepted item at the rates quoted.
6. **The rate quoted by the bidder shall be inclusive of all charges.** Rates quoted by the bidder shall be valid for a period of one month from the date of opening of the tender.

7. **The Bidder with GST registration should quote rate for the unit shown in the list including GST and tenders which do not indicate this essential information will not be considered.**
8. The bidder shall quote the rates for providing the branding and Design support in "FORM A". The tenders which do not indicate price information for all the listed items in the tender will not be considered.
9. **The bidders shall submit the rate in "FORM A" in a sealed envelope.**
10. The rate quoted for the materials/Services shall be firm and no enhancement will be allowed under any circumstances.
11. C-DIT reserve the right to cancel any or all tenders without assigning any reasons whatsoever.
12. **Agreement:** The successful bidder has to enter an agreement with C-DIT in Rs. 200 worth non judicial stamp paper immediately on getting confirmed work order.
13. **Authority:** The authority for the acceptance of the tenders rests exclusively with the C-DIT. C-DIT does not undertake to accept the lowest or a particular tender or to assign any reason whatsoever for the rejection of any tender.
14. **In Case of doubt:**
If the bidder has a doubt on technical specifications or on terms & conditions stipulated above, Please contact **Sri. Manoj Krishnan DD (VCD), in Mobile No:9447886486.**
15. **The last date for submission of tender 10.01.2025, 12.00 Noon**
The tender will be opened on the same date at 12.30 PM

Sd/

REGISTRAR
06.01.2025



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FORM - A
COMMERCIAL BID
TENDER FOR PROVIDING BRANDING & DESIGN SUPPORT

Quote No.

Date:

Sl. No	ITEM	QTY	Size	Days	Amount (Incl. GST)
1	Vinyl Print n cut and stickers branding for fascia	1 Nos	4 ft ht 13 meters x 9	6	
2	Digital Vinyl for 4 sides of cubicles	5 Nos	2.5 x 1.10 metres	6	
3	Digital Vinyl Cut for Reception table	1No s	100 x 70 cms	6	
4	Flex Printing in all walls	2 Nos	13 x 9 metre	6	
5	Indoor Plants with design elements	4 Nos		6	
6	Branding of round table	5 Nos	2.65 m x 3.5 mt	6	
7	Small Fish Bowl with ornamental fish	2 Nos		6	
8	Branding of Brochure stand	7 Nos	6 ft	6	
Total amount in Figures					
Total amount in words:					

Bidder Name:

Address:

Mobile No:

e-mail id:

Signature

Date

Office Seal