



CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)

Chitranjali Hills, Thiruvallam, Thiruvananthapuram-27

Phone : 0471-2380910, 912

No. C-DIT/01/VCD/KBS-INFRA/2024-25/T573

06.01.2025

TENDER NOTICE
PROVIDING INFRASTRUTURE SERVICES

Sealed tenders are invited for providing **Infrastructure Services** for the conduct of International Children's Sanitation Summit at Nishagandhi Auditorium, Kanakakunnu, Thiruvananthapuram. The envelopes containing the tender should bear the superscription "*Tender for Providing Infrastructure Services*" and should be addressed to The Registrar, Centre for Development of Imaging Technology (C-DIT), Chithranjali Hills, Thiruvallam, Thiruvananthapuram 695027. Intending tenderers may submit the tenders on their own papers by post/hand. Last date for receipt of tenders is **14.01.2025, 12.00 Noon**. Late tenders will not be accepted. The tenders will be opened at **12.30 PM on 14.01.2025** in C-DIT office in the presence of the tenderers or their authorized representatives who may be present at that time. Details of the requirements and the conditions governing the supply can be downloaded from our website www.cdit.org

Thiruvananthapuram
06.01.2025

SD/-
REGISTRAR



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TENDER TERMS

PROVIDING INFRASTRUTURE SERVICES

GENERAL TERMS AND CONDITIONS

- a) This tender is invited for providing **Infrastructure Services** for the **conduct of an International Children's Sanitation Summit to be held at Nishagandhi Auditorium, Thiruvananthapuram on 18th& 19th January 2025**, one of the projects undertaken by C-DIT.
- b) C-DIT reserves the right to cancel any or all tenders without assigning any reason whatsoever.

ELIGIBILITY CRITERIA OF BIDDER

- a) Bidders should be an Indian company/firm engaged in providing similar services for events/ exhibitions having its own capacity to cater the requirements at Thiruvananthapuram, Kerala on 18th and 19th of January 2025.
- b) Bidders should be an Indian company/firm based and established in India.
- c) Bidders should have valid GST registration.
- d) Bidders should have PAN allotted to him by IT Department.
- e) Bidder shall not be blacklisted by any of the department/organizations of the Govt.of India/State Govt/PSUs.
- f) To qualify for award of the work, the intending tenderer must have an experience in successful completion of at least three orders of similar nature having contract value not less than 2.50 lakh each during last 3 years. **(Documents should be attached)**

REQUIREMENT SPECIFICATION

INFRASTRUCTURE SUPPORT SERVICE

Sl. No	ITEM	SIZE	QUANTITY
1	LED Wall platform with carpet and black cloth masking at a height of 3ft	256 sq.ft	
2	Black curtain for the stage back side and stage side masking with a height of 20ft	1800 sq.ft	
3	Brand new Red carpet for the stage, Pathway and no man area	6000 sq.ft	
4	Podium for the stage		1 No
5	Wooden VVIP Chair with protocol Towel for the stage		15 No
6	Glass teapoy for the stage		3 No
7	White Armless plastic chair with cover for the stage		1000 No
8	Platform for the stall area	2400 Sq.ft	
9	Carpet for the stall area	4000 sq.ft	
10	3X6mtr white octanorm stall with table with frill 2nos, Chair 2 nos, 5 amp plug point -3 nos and sufficient spot light		10
11	3X3mtr white octanorm stall with table with frill 2nos, Chair 2nos, 5amp plug point -1nos and sufficient spot light		5
12	Water dispenser with stand and Drinking water jar and steel cups Water dispenser 10 nos Water jar 25 nos		
13	Hanger panthal with proper side covering, Roofing and proper support	1800 sq.ft	
14	Red carpet inside the Hanger panthal	1800 sq.ft	
15	6X1.5 Table with frill for the food court area		20 No
16	Round table with frill for the food court area		25 No
17	White armless Chair for the food court area		250 No
18	Hand wash Basin with 16 taps and 5000 ltrs storage tank with base and its plumbing work		1 No
19	Waste water pit for the hand wash area with proper top covering and plumbing works (the pit must be large in size)		2 No
20	10X10 Arabian pagoda with proper side covering using White Curtain		1 No

21	Flower Bed using natural flowers rose Red and white and fresh leafs (green protocol) for 2 days	40 ft	
22	Table head flower using natural flowers rose Red and white and fresh leafs (green protocol) for 2 days		3 No

OTHER TERMS AND CONDITIONS

1. The bidders will be responsible for effecting the entire infrastructure to the entire satisfaction of the undersigned or his authorized representatives.
2. C-DIT reserves the right to split the quantity of items to be supplied among one or more bidders, at the sole discretion.
3. **The successful bidder shall complete the setting up of entire infrastructure Services by 6.00 pm on 17/01/25 and shall execute the work as per the directions of C-DIT from 8.00 am of 18th January 2025 to 9.00 PM of 19th January 2025.**
4. **The programme will be completed by 9.00 pm on 19th January 2025 and the successful bidder who has executed work shall dismantle the entire Structure by 12.00 am and shall vacate the entire equipment by 2.00 am on 20.01.2025.**
5. The undersigned does not bind himself to accept the lowest tender and reserve himself the rights of accepting the whole or any part of the tender and the bidder shall be bound to provide the service at the rates quoted.
6. No advance payment will be made against supplies.
7. **The rate quoted by the bidder shall be inclusive of all charges.** Rates quoted by the bidder shall be valid for a period of one month from the date of opening of the tender.
8. **The Bidder with GST registration should quote the rates for the units shown in the list including GST and tenders which do not indicate this essential information will not be considered.**
9. The bidder shall quote the rates for providing the infrastructure support service in "FORM A". The tenders which do not indicate price information for all the listed items in the tender will not be considered.
10. **The bidders shall submit the rate in "FORM A" in a sealed envelope.**
11. The rate quoted for the Materials/Services shall be firm and no enhancement will be allowed under any circumstances.
12. **The bidder has to submit Rs.1,000/- (Rupees One Thousand only) as Tender fee along with the bid as Demand draft (from any Nationalised/scheduled bank) drawn in favour of "The Registrar, C-DIT" payable at Thiruvananthapuram.**
13. C-DIT reserve the right to cancel any or all tenders without assigning any reasons whatsoever.

14. Agreement: The successful bidder has to enter an agreement with C-DIT in Rs. 200 worth non judicial stamp paper immediately on getting confirmed work order.
15. Authority: The authority for the acceptance of the tenders rests exclusively with C-DIT. C-DIT does not undertake to accept the lowest or a particular tender or to assign any reason whatsoever for the rejection of any tender.
16. **In Case of doubt:**
If the bidder has a doubt on technical specifications or on terms & conditions stipulated above, please contact **Smt. Parvathy Thampy HoD (MCSD), in Mobile No:9400463941 or Shri AR Thampi in Mobile No. 9895006798.**
17. **The last date for submission of tender 14.01.2025, 12.00 Noon**
The tender will be opened on the same date at 12.30 p.m

Sd/

REGISTRAR
06.01.2025



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06.01.2025

FORM - A
COMMERCIAL BID

TENDER FOR PROVIDING INFRASTRUCTURE SERVICE

Quote No.

Date:

Sl. No	ITEM	SIZE	Qty	Days	Unit Rate (Incl GST)	Amount (Incl. GST)
1	LED Wall platform with carpet and black cloth masking at a height of 3ft	256 sq.ft	1 No	2		
2	Black curtain for the stage back side and stage side masking with a height of 20ft	1800 sq.ft	1 No	2		
3	Brand new Red carpet for the stage, Pathway and no man area	6000 sq.ft	1 No	2		
4	Podium for the stage		1 No	2		
5	Wooden VVIP Chair with protocol Towel for the stage		15 Nos	2		
6	Glass teapoy for the stage		3 Nos	2		
7	White Armless plastic chair with cover for the stage		1000 Nos	2		
8	Platform for the stall area	200X12 sq.ft	2400 Sq.ft	2		
9	Carpet for the stall area		4000 Sq.ft	2		
10	3X6mtr white octanorm stall with table with frill 2nos, Chair 2nos, 5amp plug point -3nos and sufficient spot light		10	2		
11	3X3mtr white octanorm stall with table with frill 2nos, Chair 2nos, 5amp plug point -1nos and sufficient spot light		5	2		

12	Water dispenser with stand and Drinking water jar and steel cups Water dispenser 10nos Water jar 25nos			2		
13	Hanger panthal with proper side covering, Roofing and proper support		1800 Sq.ft	2		
14	Red carpet inside the Hanger panthal		1800S q.ft	2		
15	6X1.5 Table with frill for the food court area		20 Nos	2		
16	Round table with frill for the food court area		25 Nos	2		
17	White armless Chair for the food court area		250 Nos	2		
18	Hand wash Basin with 16 taps and 5000 ltr storage tank with base and its plumbing work		1 Nos	2		
19	Waste water pit for the hand wash area with proper top covering and plumbing works (the pit must be large in size)		2 Nos			
20	10X10 Arabian pagoda with proper side covering using White Curtain		1 Nos	2		
21	Flower Bed using natural flowers rose Red and white and fresh leafs (green protocol) for 2 days		40 ft	2		
22	Table head flower using natural flowers rose Red and white and fresh leafs (green protocol) for 2 days		3 Nos	2		
	TOTAL					

Bidder Name:

Address:

e-mail id:

Mobile No.

Signature

Date

Office Seal