

**CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)**

Chitranjali Hills, Thiruvallam, Thiruvananthapuram-27

Phone: 0471-2380910, 912 Fax: 0471- 2380681

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**No. C-DIT/01/OIP- PC/2024-25/T577A**

**Date: 28.01.2025**

**OPEN TENDER FOR DESKTOP**

Sealed tenders are invited for **Desktop** 1 number **in Main Office Thiruvallam Thiruvananthapuram**. The envelopes containing the tender should bear the superscription **“Supply of Desktop”** and should be addressed to The Registrar, Centre for Development of Imaging Technology (C-DIT), Chithranjali Hills, Thiruvallam, Thiruvananthapuram 695027. Intending tenderers may submit the tenders on their own papers by post/hand. Last date for receipt of tenders is **07.02.2025, 3.00 PM**. The tenders will be opened at 3.10 PM on 07.02.2025 in C-DIT office in the presence of the tenderers or their authorized representatives who may be present at that time.

Thiruvananthapuram  
28.01.2025

Sd/  
REGISTRAR

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**SPECIFICATIONS**

**Desktop PC**

<b>SI No</b>	<b>Item</b>	<b>Description</b>	<b>Quantity</b>
1	Processor	Intel Core i9, 13th Generation or above	<b>1</b>
2	Operating System	Windows 11 Pro	
<b>3</b>	<b>NVIDIA GeForce RTX 3070 Graphics Card</b>	<b>4GB or above</b>	
3	Memory	32GB DDR5-4800 RAM or above	
4	Total SSD Capacity	1TB SSD Solid State Drive or above	
	<b>HDD Drive</b>	<b>1TB or above</b>	
5	LED Display	24" FHD monitor or above 2 Display Ports HDMI	
6	Monitor Resolution	FHD 1920x1080	
7	Mouse & Keyboard	Wired Optical Scroll Mouse & keyboard	
8	Network Connectivity	1 RJ 45 10/100/1000 mbps	
9	On Site OEM Warranty	3 Years	
10	<b>Preferred make</b>	<b>DELL, HP, Acer</b>	

**I. GENERAL TERMS AND CONDITIONS**

1. This Tender is invited for the "***Tender for supply of Desktop 1 number***" as per the tender specification.
2. C-DIT reserves the right to cancel any or all of the tenders without assigning any reason whatsoever

**II. ELIGIBILITY CRITERIA**

1. Only those firms which in their individual capacity, satisfy the following criteria, need to quote for this tender.

3. Bidders should have valid GST registration.
4. Bidders should have PAN allotted to him by the IT Department
5. Bidder shall not be blacklisted by any government agencies.

### **III. Other Terms and Conditions:**

1. The undersigned does not bind himself to accept the lowest bid offer and reserves himself the rights of accepting the whole or any part of the tender and the bidder shall be bound to providing the accepted items at the rates quoted.
2. C-DIT reserves the right to split the quantity of items to be supplied among one or more bidders, at the sole discretion.
3. The bidders will be responsible for effecting providing to the entire satisfaction of the undersigned or his authorized representatives. In case any defect in the item provided is noticed, such item will be rejected at the risk and cost of the Supplier
4. No advance payment will be made against supplies.
5. **The rate quoted by the bidder shall be inclusive of all (applicable taxes, transportation charges and delivery charges at site,** etc. shall be stated invariably)
6. **Rates quoted by the bidder shall be valid for a period of six months from the date of opening of the tender.**
7. **The bidders shall submit the rate in "FORM A" in a sealed envelope.**
8. Delivery period shall be specifically indicated in the supply order and shall be strictly adhered to. In general the supply shall be arranged within **10 days** on receipt of the confirmed supply order. Any delay in the delivery after placing the supply order may result in cancellation of the supply order or payment of liquidated damages @ ½% per day of the value of the supply order subject to a maximum of 10% of the price of the supply order.
9. The rate should be quoted for the unit shown in the list and bid offers which do not indicate this essential information will not be considered.
10. The rate quoted for material shall be firm and no enhancement will be allowed under any circumstances during the period of the contract.
11. If the bidder furnishes wrong and/or misleading data, statement(s) etc. about technical acceptability of the goods and services offered by it, its tender is liable to be ignored/ rejected in addition to other remedies available to the purchaser in this regard.

- 12.items offered shall conform in all respects to the relevant Indian Standard Specifications.
- 13.Any dispute / difference between the parties arising out of and in connection with the contract shall be settled amicably by mutual negotiations.
- 14.C-DIT reserve the right to cancel any or all the tenders without assigning any reasons whatsoever.
15. PAYMENT TERMS: 100% payment after successful hiring and against the submission of invoice.
- 16.Authority: The authority for the acceptance of the tenders rests exclusively with the C-DIT. C- DIT does not undertake to accept the lowest or any particular tender or to assign any reason whatsoever for the rejection of any tender.
17. **The last date and time for submission of tender 20.01.2025 at 3.00 PM.**
- 18.In case of doubt:  
If the bidder has any doubt on technical specifications or on terms & conditions stipulated above, please contact **Shri Sajan Ambadiyil, HoD, OIP C-DIT Mob: 9447827852.**
19. At any time prior to the deadline for submission of tenders, the C-DIT may, for any reason deemed fit by it, modify/amend the tender documents by issuing suitable amendment(s)/ corrigendum's to it. Corrigendum to this tender shall be published in the site cdit.org. Prospective bidders are advised to regularly visit the website: [www.cdit.org](http://www.cdit.org) to keep track of corrigendum, if any.

**Last date for submission of bids** : **03.00 PM on 07.02.2025**  
**Bid-opening** : **03.10 PM on 07.02.2025**

Sd/

REGISTRAR, C-DIT

Dated 28.01.2025



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**Date: 28.01.2025**

**FORM - A**

**COMMERCIAL BID**

**SUPPLY OF DESKTOP**

**Quote No.**

**Date:**

SI No	ITEM	QUANTITY	AMOUNT (Incl. GST)
1	Supply and Installation i9 Desktop (As per the tender Specification)	1 No	
	<b>TOTAL</b>		

**Bidder Name:**

**Address:**

**e-mail id:**

**Date**

**Signature**

**Office Seal**