



CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)

Chitranjali Hills, Thiruvallam, Thiruvananthapuram-27

Phone: 0471-2380910, 912

No. C-DIT/01/OIP-SFOIL/2024-25/T571

Date: 04.01.2025

TENDER NOTICE

SUPPLY OF STAMPING FOIL FOR HOLOGRAM LABEL PRODUCTION

Sealed tenders are invited for the **Supply of Stamping foils for Hologram Label Production at C-DIT**. The envelopes containing the tender should bear the superscription "*Tender for the Supply of stamping foil for the Hologram label production*" **and** should be addressed to The Registrar, Centre for Development of Imaging Technology (C-DIT), Chitranjali Hills, Thiruvallam, Thiruvananthapuram 695027. Intending tenderers may submit the tenders on their own papers by post/hand. Last date for receipt of tenders is **15.01.2025, 03.00 PM**. Late tenders will not be accepted. The tenders will be opened at **03.10 PM on the same day** in C-DIT office in the presence of the tenderers or their authorized representatives who may be present at that time. Details of the requirements and the conditions governing the supply can be downloaded from our website www.cdit.org

Thiruvananthapuram

04.01.2025

SD/-

REGISTRAR



CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)

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Ref. No. C-DIT/01/OIP-SFOIL/2024-25/T571

Dated 04.01.2025

TENDER TERMS

- a) This Tender is invited for the “Supply of Stamping foils for hologram label production” as per the tender specification.
- b) C-DIT reserves the right to cancel any or all tenders without assigning any reason whatsoever.

A. ELIGIBILITY CRITERIA

- Bidder should be either a bonafide manufacturer of the item to be supplied or an authorized dealer/ reseller/ supplier of the original manufacturer. **(Documentary evidence shall be attached)**
- Bidder should be a registered company or registered business firm as per Indian Law, doing similar business for the past five years. **(Documentary evidence shall be attached)**
- Bidder should have an annual turnover of Rs. 15 Lakh or above **(Documentary evidence shall be attached)**
- The company should have been positive net worth and cash profit
- The bidder must have a currently valid GST registration certificate and PAN.
- An undertaking to the effect that the bidder should not have been blacklisted by any of the department/organizations of the Govt. of India/State Govt/PSUs (Undertaking to this effect should be attached).

B. SPECIFICATIONS REQUIREMENT

- Attached as Annexure-1

C. GENERAL TERMS AND CONDITIONS

1. C-DIT reserves the right to cancel any or all tenders without assigning any reason whatsoever
2. **EMD: The bidder has to submit Rs.1,000/- (Rupees One Thousand only) as Tender fee and an amount of Rs. 5,000/- as EMD along with the bid as Demand draft (from any Nationalised/scheduled bank) drawn in favour of “The Registrar, C-DIT” payable at Thiruvananthapuram.**
3. **Supply: Items are to be supplied at C-DIT Main Campus, Thiruvananthapuram and the price should be quoted for onsite supply.**
4. **Supply order will be placed on requirement basis.**
5. **The rate quoted shall be valid for minimum period of 6 months from the date of opening the tender.** Repeat order shall also be released on requirement basis within the stipulated period.
6. **The supplier shall submit the price offers in Form-A.** The price quoted should be inclusive of all taxes, duties, transportation charges, and unloading charges at site.
7. **The bidder shall submit product certification/specification in bidder’s letter head.**
8. **C-DIT reserves the right to place purchase order for any quantity and payment shall be made against to the purchase order.**
9. **Samples:** Samples of items should be brought before C-DIT on demand, before finalization of this tender for verification of quality and its suitability for our requirement. The Supplier should supply the items in accordance with the specifications noted in the purchase/ supply order and in conformity with the approved sample - In the event of supply of items different from the specifications agreed, the consignment will be rejected at the cost and risk of the Supplier. ***In case, a successful tenderer/ bidder, after having made partial supplies, fails to fulfill the contract in full or any of the materials are not supplied within the agreed delivery schedule, C-DIT may purchase the materials by other means, at the risk and cost of the Contractor.*** If the supplies are not made as per the agreed time schedule, liquidated damages at the rate of 0.5% per day of the delay of the delayed quantity/ value, shall be imposed and deducted from the bills subject to a maximum of 10% of the total order value.

10. If the quality of supply and performance of the supplier is not satisfactory, C-DIT has the right to cancel the order and debar the supplier from placing further orders. Similarly in the event of inordinate delay in executing the order, the C-DIT has the right to cancel the orders.
11. No orders received from C-DIT should be sub-let to others without concurrence in writing from C-DIT.
12. **New Firms:** In case a new bidder who has not supplied raw materials to C-DIT before participates in the tender, and on evaluation, the new bidder becomes bid winner, a trial order may be placed and the quality /delivery evaluated with reference to the tender specifications and delivery schedule. If C-DIT decides so, bulk orders will be placed only on satisfactory clearance of the trial order.
13. Delivery period shall be specifically indicated in the tender and strictly adhered to. If no delivery period is stated in the tender it will be taken for granted that the supply will be arranged within **ten days (10) days** on receipt of the firm order.
14. Certificate should be provided to show that the supplier is a GST registered dealer and the rate should be indicated in the invoice.
15. **PAYMENT TERMS:** The following terms of payment shall be applicable for the contract – Full payment within 15-30 days' time after successful supply of materials at the site and after proper verification by C-DIT (**after deducting statutory taxes, levies etc**).
16. Any attempt on the part of the tenderer/ bidder or their agents to influence the C-DIT in their favour by personal canvassing or any other means will disqualify the tenderer/ bidder.
17. The following information should be provided by the tenderers:
 - Copy of GST registration certificate.
 - Copy of PAN card.
 - Certificate regarding acceptance of all Terms & conditions
18. The undersigned does not bind himself to accept the lowest tender and reserves to himself the rights of accepting the whole or any part of the tender and the tenderer shall be bound to supply the accepted item at the rates quoted.
19. The rate should be quoted for the unit shown in the list and tenders which do not indicate this essential information will not be considered.

20. The rate quoted for material is final and no enhancement will be allowed under any circumstances. The enhancement of rate will cause the cancellation of the supply order and the security deposit will be forfeited.
21. If the tenderer furnishes wrong and/or misleading data, statement(s) etc. about technical acceptability of the goods and services offered by it, its tender will be liable to be ignored and rejected in addition to other remedies available to the purchaser in this regard.
22. Any dispute / differences between the parties arising out of and in connection with the contract shall be settled amicably by mutual negotiations. Unresolved disputes/ differences, if any, shall be settled by Arbitration and the arbitration proceedings shall be conducted at Thiruvananthapuram (India) in English language, under the Indian Arbitration and Conciliation (Amendment) Act, 2015. Courts in Thiruvananthapuram/ Kerala will have exclusive first jurisdiction over any litigation.
23. **Tender Submission:** The bidder shall quote the rates for the supply of stamping foil in **"FORM A" in a sealed envelope.**
24. The tender shall be submitted in a sealed envelope with all the required documents prescribed in the Eligibility criteria with authorized signature and seal.
25. The successful bidder who claims Bid Security/EMD Exemptions should furnish the Bid Security Declaration form on a stamp paper worth ₹ 200/-, in the format attached as 'Annexure 2', and should submit in C-DIT after getting the Purchase order. The original/hard copy shall be sent by registered post addressed to The Registrar, C-DIT, Chithranjali Hills, Thiruvallam, Thiruvananthapuram-695027.
26. **Authority:** The authority for the acceptance of the tenders rests exclusively with the C-DIT. The C-DIT does not undertake to accept the lowest or any particular tender or to assign any reason whatsoever for the rejection of any tender.
27. At any time prior to the deadline for submission of tenders, the C-DIT may, for any reason deemed fit by it, modify/amend the tender documents by issuing suitable amendment(s)/ corrigendum's to it.
28. Corrigendum to this tender shall be published in the site www.cdit.org. Prospective bidders are advised to regularly visit the website: www.cdit.org in to keep track of corrigendum, if any.
29. **In case of doubt:** If the bidder has any doubt on technical specifications or on terms & conditions stipulated above, the doubt may be raised as e-mail to procurement@cdit.org and the response shall be given in three working days of the query mail. However, it may be noted that the delay in

response to any query mail shall not be a valid reason for date extension or for submitting bid with incorrect/partial specifications.

30. The Last date for submission of tender : 03.00 PM on 15.01.2025

The tender will be Opened on the same day at 3.10 PM

Sd/

REGISTRAR, C-DIT

Dated 04.01.2025



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Annexure-1

| REQUIRED MATERIAL | | | |
|--------------------------|--|---|-----------------|
| Sl. No | Items | Specifications | Quantity |
| 1 | Aluminium metalized Tamper evident polyester film- Gold/Silver colour | 36-micron ultra-clear EMCL grade, Width-165mm with Primer coat (acrylic release coat), Lacquer colour coat, Metallisation. Chemical Type - Special Acrylic coat, Metal – aluminium 99.6% pure, OD - 2.25. Embossing temperature – 85°C to 115°C, Avg. Thickness-36micron. Haze (ASTM D 1003) - 1.98% , Shrinkage (MD/ASTM/D 1204) - 2% Shrinkage (TD/ASTM/D 1204) - 0.20% . Tensile Strength (MD/ASTM D 882) - 1920Kg/cm ² Tensile Strength (TD/ASTM D882) - 1950Kg/cm ² , Elongation (TD/ASTM D882) - 105% | 500 Kg |

Annexure-2

BID SECURING DECLARATION

Documents relating to Bid Security

(To be submitted as part of Proposal, along with supporting documents like UDYAM Registration Certificate)

A Bid Securing Declaration in lieu of bid security in the following format; Bidders exempted from submission of bid security must submit this declaration

Bidder's Firm Name _____

(Address and contact details)

Bidder's Reference No _____ Date _____

PAN No. _____ GST No. _____ Udyam Reg. No _____

To

The Registrar

Centre for Development of Imaging Technology(C-DIT)

Chithranjali Hills, Thiruvallam

Thiruvananthapuram- 695027

Tender Ref; No: _____

Tender Title: Proposal for providing _____

Sir/ Madam

We, the undersigned, solemnly declare that:

We understand that according to the conditions of this Tender Document, the Proposal must be supported by a Bid Securing Declaration In lieu of Bid Security.

We unconditionally accept the conditions of this Bid Securing Declaration. We understand that we shall stand automatically suspended from being eligible for bidding in any tender of C-DIT for 2 years from the date of opening of this Proposal if we breach out obligation(s) under the Tender conditions if we:

1. Withdraw/ amend/ impair/ derogate, in any respect, from our proposal, within the validity of proposal; or
2. being notified within the validity of Proposal of the acceptance of our proposal by the C-DIT
 - a) refused to or failed to produce the original documents for scrutiny or the required performance security within the stipulated time under the conditions of the Tender Document
 - b) Fail or refuse to accept the Vendor Selection Letter
 - c) Fail to effect the supply/ installations/ services or works as per the supply order/ purchase order/ work order with in the time scheduled and as per the specification therein in accordance with the RFB/ Bid/ Tender Notification and our proposal/ offer.

We know that the Bid Securing Declaration shall expire if we are not selected as Vendor for providing..... (name of work) upon:

- 1) receipt by us of your notification:
 - a) of Cancellation of the entire RFP process or Rejection of all Proposals or
 - b) of the name of the successful bidder.
- 2) Sixty days after the expiration of the Validity of Proposal or any subsequent extension to it.

We understand that in case of failure from our end in completing the supply/ installation/ services or works to the satisfaction of C-DIT in accordance with the terms and conditions and rate and taxes agreed upon by us as per the tender and bid offer, C-DIT will be at the liability to get the supply/ installation / services/works completed by any other means at their sole discretion, and to recover the additional cost, expenses, including damages and interests thereon if any from the payments due to us by way of performance security, bid security or payments under any contract, or from the assets or properties belonging to us by way of revenue recovery or such measures at it deem fit.

Signature of bidder.....

Designation.....

Name.....

Duly authorized to sign the Tender

Date.....

Office Seal

Place.....

Note: The above declaration, duly signed and sealed by the authorized signatory of the entity on its letterhead, should be uploaded along with proposal.



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FORM - A

TENDER FOR THE SUPPLY OF
STAMPING FOIL FOR HOLOGRAM LABEL PRODUCTION

| Sl. No | Description | Quantity | Rate for Per Kg (Including GST) | Amount (including GST) |
|--------|--|----------|---------------------------------|------------------------|
| 1 | Aluminium metalized Tamper evident polyester film - Gold/Silver colour | 500 Kg | | |

Name of the Bidder/Firm/Agency:

Address:

Phone No:

e-mail id:

Signature

Office Seal

Date: