



CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY(C-DIT)

Chithranjali Hills, Thiruvallam, Thiruvananthapuram-27

Phone:0471-2380910,912

No. C-DIT/09/DIGI- EXHDD/2024-25/T538

Date: 24.09.2024

TENDER NOTICE FOR THE SUPPLY OF EXTERNAL HARD DISK

Sealed tenders are invited for the supply of "Supply of External Hard Disk". The sealed envelopes containing the tender should bear the superscription "***Tender for the supply of External Hard Disk***" and should be addressed to The Registrar, Centre for Development of Imaging Technology (C-DIT), Chitranjali Hills, Thiruvallam, Thiruvananthapuram 695027. Intending tenderers may submit the tenders on their own papers by post/hand along with a covering letter on their letterhead. Last date and time for receipt of tenders is **28.09.2024, 3.00 PM**. Late tenders will be summarily rejected. The tenders so received will be opened at **3.30 PM on the same day** at C-DIT office in the presence of the representatives of the bidders who may be present at that time. Details of the requirements and the conditions governing the supply can be downloaded from our website www.cdit.org. Contact phone no: **9446176614**.

Thiruvananthapuram

24.09.2024

Sd/-

REGISTRAR

CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)

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SPECIFICATIONS FOR THE SUPPLY OF EXTERNAL HARD DISK

Sl. No	Item Description	Required quantity
1.	4TB External SSD HDD-USB3 port -1050 MB/s or Higher (Preferred brand WD/Seagate/Samsung/Scandisk)	5
2	4TB external HDD-USB3 port (Preferred brand WD/Seagate/Samsung)	10
3	2TB external HDD-USB3 port (Preferred brand WD/Seagate/Samsung)	10

I. GENERAL TERMS AND CONDITIONS

1. This Tender is invited for the "***Tender for the supply of External hard disk***" as per the tender specification.
2. C-DIT reserves the right to cancel any or all of the tenders without assigning any reason whatsoever

II. ELIGIBILITY CRITERIA

Only those firms which in their individual capacity, satisfy the following criteria, need to quote for this tender.

1. Bidders should have valid GST registration.
2. Bidders should have PAN allotted to him by the IT Department
3. Bidder shall not be blacklisted by any government agencies.

III. Other Terms and Conditions:

1. The undersigned does not bind himself to accept the lowest bid offer and reserves himself the rights of accepting the whole or any part of the tender and the bidder shall be bound to supply the accepted items at the rates quoted.
2. There is a separate price bid form attached along with this tender. The supplier shall

submit the price offers in their own paper.

3. No advance payment will be made against supplies.
4. **The rate quoted by the bidder shall be inclusive of all applicable taxes, transportation charges and delivery charges at site.**
5. Rates quoted by the bidder shall be valid for a period of six months from the date of opening of the tender.
6. The rate should be quoted for the unit shown in the list and bid offers which do not indicate this essential information will not be considered.
7. The rate quoted for material shall be firm and no enhancement will be allowed under any circumstances during the period of the contract.
8. The bidders will be responsible for effecting supply to the entire satisfaction of the undersigned or his authorized representatives. In case of any defect in the item supplied is noticed, such item will be rejected at the risk and cost of the Supplier.
9. Delivery period shall be specifically indicated in the supply order and shall be strictly adhered to. In general, **the supply shall be arranged within 3 days on receipt of the confirmed supply order.** Any delay in the delivery after placing the supply order may result in cancellation of the supply order or payment of liquidated damages @½% per day of the value of the supply order subject to a maximum of 10% of the price of the supply order.
10. If the bidder furnishes wrong and/or misleading data, statement(s) etc. about technical acceptability of the goods and services offered by it, its tender is liable to be ignored/ rejected in addition to other remedies available to the purchaser in this regard.
11. Items offered shall conform in all respects to the relevant Indian Standard Specifications.
12. Any dispute/difference between the parties arising out of and in connection with the contract shall be settled amicably by mutual negotiations.
13. C-DIT reserve the right to cancel any or all the tenders without assigning any reasons whatsoever.
14. **PAYMENT TERMS:** 100% payment after successful supply against the submission of invoice.
15. **Authority:** The authority for the acceptance of the tenders rests exclusively with the C- DIT. C- DIT does not undertake to accept the lowest or any particular

tender or to assign any reason whatsoever for the rejection of any tender.

16. **The last date and time for submission of tender 28.09.2024 at 3.00 PM.**

17. In case of doubt:

If the bidder has any doubt on technical specifications or on terms& conditions stipulated above, please contact **Smt. Smitha M I (DIGITIZATION), C-DIT Mob: 9446176614.**

18. At any time prior to the deadline for submission of tenders, the C-DIT may, for any reason deemed fit by it, modify/amend the tender documents by issuing suitable amendment(s)/ corrigendum's to it. Corrigendum to this tender shall be published in the site cdit.org. Prospective bidders are advised to regularly visit the website: www.cdit.org to keep track of corrigendum, if any.

Last date for submission of bids : 03.00 PM on 28.09.2024

Bid-opening : 03.30 PM on 28.09.2024

Sd/

REGISTRAR, C-DIT

Dated 24.09.2024



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Date 24.09.2024

PRICE BID FORM

The bidder shall submit their price offers in the prescribed form as given below. The rate should be quoted for the unit shown in the list and tenders which do not indicate this essential information will not be considered.

SI No	Items	Make	Quantity Required	Unit Rate	Amount
1.	4TB External SSD HDD-USB3 port		5 Nos		
2	4TB External HDD-USB3 port		10 Nos		
3	2TB External HDD-USB3 port		10 Nos		
	TOTAL				

Note: The amount quoted should be inclusive of GST.

Bidder Name:

Address:

Mobile No:

e-mail Id:

Signature:

Date

Office Seal