



CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)

Chitranjali Hills, Thiruvallam, Thiruvananthapuram-27

Phone: 0471-2380910, 912

No. C-DIT/08/TVREG-VCD/2024-25/T535

Date: 16.08.2024

TENDER NOTICE

PROVIDING TV & REGISTRATION SUPPORT SERVICES

Sealed tenders are invited for **Providing TV & REGISTRATION Support Services** for the conduct of an International Robotic Round Table Conclave at Kochi. The envelopes containing the tender should bear the superscription "*Tender for the Supply of TV & Registration Support*" and should be addressed to The Registrar, Centre for Development of Imaging Technology (C-DIT), Chitranjali Hills, Thiruvallam, Thiruvananthapuram 695027. Intending tenderers may submit the tenders on their own papers by post/hand. Last date for receipt of tenders is **21.08.2024, 12.00 Noon**. Late tenders will not be accepted. The tenders will be opened at **12.30 PM on 21.08.2024** in C-DIT office in the presence of the tenderers or their authorized representatives who may be present at that time. Details of the requirements and the conditions governing the supply can be downloaded from our website www.cdit.org

Thiruvananthapuram

16.08.2024

SD/-

REGISTRAR



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TENDER TERMS

PROVIDING TV & REGISTRATION SUPPORT SERVICE

GENERAL TERMS AND CONDITIONS

- a) This Tender is invited for providing Supply of TV & Registration Support Services for the conduct of an International Robotic Round Table Conclave be held at Kochi on 23.08.2024, one of the projects undertaken by C-DIT.
- b) C-DIT reserves the right to cancel any or all tenders without assigning any reason whatsoever

ELIGIBILITY CRITERIA OF BIDDER

- a) Bidders should be an Indian company/firm engaged in providing similar services for events/ exhibitions having its own capacity to cater the requirements at Kochi, Kerala on 23th August 2024.
- b) Bidders should be an Indian company/firm based and established in India.
- c) Bidders should have valid GST registration.
- d) Bidders should have PAN allotted to him by IT Department.
- e) Bidder shall not be blacklisted by any of the department/organizations of the Govt. of India/State Govt/PSUs.
- f) To qualify for award of the work, the intending tenderer must have an experience in successfully completed at least three orders of similar nature having contract value not less than 2.5 lakh each during last 3 years. **(Documents should be attached)**

REQUIREMENT SPECIFICATIONS

Sl.No	ITEM	QUANTITY
1.	360 degree photo booth with technician and software	1 Nos
2.	43 inch LED TV with stand for Exhibition area	30 Nos
3.	55inch LED TV with stand for showing the live stream of the program	1 Nos
4.	Registration Arrangements <ul style="list-style-type: none">• Registration Management with QR code entry through Zoho Backstage application• Scanning device 4nos• Backstage management	1 Nos
5	Manpower for registration counter	2 Nos
6	Laptop (for console usage and presentation purpose)	4 Nos
7	50" TV with flatbed stand	2 Nos
8	All in one printer	1 Nos
9	43 inch LED TV with stand for showing the stage programme	2 Nos
10	Digital Podium	2 Nos
11	Technician	2 Nos

OTHER TERMS AND CONDITIONS

1. The bidders will be responsible for effecting supply to the entire satisfaction of the undersigned or his authorized representatives.
2. C-DIT reserves the right to split the quantity of items to be supplied among one or more bidders, at the sole discretion.
3. The undersigned does not bind himself to accept the lowest tender and reserve himself the rights of accepting the whole or any part of the tender and the bidder shall be bound to supply the accepted item at the rates quoted.
4. No advance payment will be made against supplies.
5. **The rate quoted by the bidder shall be inclusive of all charges.** Rates quoted by the bidder shall be valid for a period of six months from the date of opening of the tender.
6. **The rate should be quoted for the unit shown in the list including GST and tenders which do not indicate this essential information will not be considered.**

7. The bidder shall quote the rates for providing TV & Refrigeration support service in "FORM A". The tenders which do not indicate price information for all the listed items in the tender will not be considered.
8. **The bidders shall submit the rate in "FORM A" in a sealed envelope.**
9. The rate quoted for the materials/services shall be firm and no enhancement will be allowed under any circumstances.
10. C-DIT reserve the right to cancel any or all tenders without assigning any reasons whatsoever.
11. Agreement: The Successful bidder within 2 days of getting confirmed work order has to enter an agreement with C-DIT in Rs.200 worth non judicial stamp paper.
12. Authority: The authority for the acceptance of the tenders rests exclusively with the C-DIT. The C-DIT does not undertake to accept the lowest or any particular tender or to assign any reason whatsoever for the rejection of any tender.
13. At any time prior to the deadline for submission of tenders, the C-DIT may, for any reason deemed fit by it, modify/amend the tender documents by issuing suitable amendment(s)/ corrigendum's to it. Corrigendum to this tender shall be published in the site www.cdit.org. Prospective bidders are advised to regularly visit the website: www.cdit.org to keep track of corrigendum, if any.
14. **In case of doubt:**
If the bidder has any doubt on technical specifications or on terms & conditions stipulated above, please contact **Sri Manoj Krishnan DD(VC), in Mobile No: 9447886486**
15. **The last date for submission of tender 21.08.2024, 12.00 Noon.**
The tender will be opened on the same day at 12.30 PM

Sd/
REGISTRAR, C-DIT
Dated 16.08.2024



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FORM - A
COMMERCIAL BID

TENDER FOR PROVIDING TV & REGISTRATION SUPPORT SERVICES

Quote No.

Date:

Sl.No	ITEM	SIZE	QUANTITY	UNIT RATE (Incl. GST)	AMOUNT (Incl. GST)
1	360-degree photo booth with technician and software		1 Nos		
2	43-inch LED TV with stand for Exhibition area		30 Nos		
3	55-inch LED TV with stand for showing the live stream of the program		1 Nos		
4	Registration Arrangements <ul style="list-style-type: none">Registration Management with QR code entry through Zoho Backstage applicationScanning device 4nosBackstage management		1 Nos		
5	Manpower for registration counter		2 Nos		
6	Laptop (for console usage and presentation purpose)		4 Nos		
7	50" TV with flatbed stand		3 Nos		
8	All in one printer		1 Nos		

9	43-inch LED TV with stand for showing the stage programme		2 Nos		
10	Digital Podium		2 Nos		
11	Technician		2 Nos		
	TOTAL				

Bidder Name:

Address:

e-mail id:

Date

Signature

Office Seal