



**CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)**

Chitranjali Hills, Thiruvallam, Thiruvananthapuram-27

Phone: 0471-2380910, 912 Fax: 0471- 2380681

---

No. C-DIT/08/PMGS-VCD/2024-25/T530

Date: 08.08.2024

**TENDER NOTICE**

**PROVIDING LOGISTIC SUPPORT SERVICES AND SUPPLY OF BAGS**

Sealed tenders are invited for Providing logistic support service and supply of complementary bags for the conduct of a Regional Workshop for PM Gatishakti 2024 to be held at Thiruvananthapuram. The envelopes containing the tender should bear the superscription *“Tender for the providing Logistic Support and supply of bags “and* should be addressed to The Registrar, Centre for Development of Imaging Technology (C-DIT), Chitranjali hills, Thiruvallam, Thiruvananthapuram 695027. Intending tenderers may submit the tenders on their own papers by post/hand. Last date for receipt of tenders is **12.08.2024, 11.00 AM**. Late tenders will not be accepted. The tenders will be opened at **11.30 AM on 12.08.2024** in C-DIT office in the presence of the tenderers or their authorized representatives who may be present at that time. Details of the requirements and the conditions governing the supply can be downloaded from our website [www.cdit.org](http://www.cdit.org)

Thiruvananthapuram

08.08.2024

SD/-

REGISTRAR



**CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)**

Chitranjali Hills, Thiruvallam, Thiruvananthapuram-27

Phone: 0471-2380910, 912 Fax: 0471- 2380681

---

No. C-DIT/08/PMGS-VCD/2024-25/T530

Date: 08.08.2024

**PROVIDING LOGISTIC SUPPORT SERVICES AND SUPPLY OF BAGS**

**TENDER TERMS**

**GENERAL TERMS AND CONDITIONS**

- a) This Tender is invited for providing logistic support and supply of complementary bags for the conduct of a Regional Workshop for PM Gatishakti 2024 to be held at Thiruvananthapuram, one of the projects undertaken by C-DIT.
- b) C-DIT reserves the right to cancel any or all tenders without assigning any reason whatsoever

**ELIGIBILITY CRITERIA OF BIDDER**

- a) Bidders should be an Indian company/firm engaged in providing similar services for events/ exhibitions having its own capacity to cater the requirements at Thiruvananthapuram, Kerala on 13<sup>th</sup> and 14<sup>th</sup> of August 2024.
- b) Bidders should be an Indian company/firm based and established in India.
- c) Bidders should have valid GST registration.
- d) Bidders should have PAN allotted to him by IT Department.
- e) Bidder shall not be blacklisted by any of the department/organizations of the Govt. of India/State Govt/PSUs.

## REQUIREMENT SPECIFICATIONS

### 1. Vehicle

<b>Fleet Management</b>		
<b>Sl.No</b>	<b>Vehicles Required</b>	<b>No: of Vehicles Required</b>
1	Force Urbania (8hrs 80km) (Additional hour and addl. Kilometer rate are to be provided).	4 nos
2	Innova Crysta (8hrs 80km) (Additional hour and addl. Kilometer rate are to be provided).	12 nos

*Note: Bidders shall quote either 8hours or Minimum 80KM per day*

### 2. Complimentary bags

<b>Sl</b>	<b>Item Specification</b>	<b>Quantity Required</b>
1	<b>Executive Leather bag</b> <ul style="list-style-type: none"><li>• Color: Brown</li><li>• Capacity: 20 Kg</li><li>• Three compartments with Zippers</li><li>• Charger Pocket</li><li>• Two zippers</li><li>• Length: 18 inches</li><li>• Height: 3.5 inches</li><li>• Width: 12.5 inches</li><li>• Shoulder strap: 42 inches</li><li>• Optimal level of protection filled with padded foam for drop safety</li><li>• Stylish and trendy, removable shoulder strap, sturdy and sleek, easy to carry.</li></ul>	<b>150Nos</b>

*Note: Bidder shall submit a sample of the proposed bag along with the bid.*

## OTHER TERMS AND CONDITIONS

1. The bidders will be responsible for effecting supply to the entire satisfaction of the undersigned or his authorized representatives.
2. C-DIT reserves the right to split the quantity of items/services to be supplied/provided among one or more bidders, at the sole discretion.
3. The undersigned does not bind himself to accept the lowest tender and reserve himself the rights of accepting the whole or any part of the tender and the bidder shall be bound to supply the accepted item at the rates quoted.
4. No advance payment will be made against supplies.
5. **The rate quoted by the bidder shall be inclusive of all charges.** Rates quoted by the bidder shall be valid for a period of six months from the date of opening of the tender.
6. **The Bidder shall assign a person who shall be responsible for the Vehicle fleet Management in consultation with CDIT officials from time to time.**
7. **The bidder shall be responsible for providing the vehicle service for 2 days.**
8. **The rate should be quoted for the unit shown in the list including GST and tenders which do not indicate this essential information will not be considered.**
9. The bidder shall quote the rates for providing the logistic services in "FORM A, and for the supply of complementary bags in FORM B". The tenders which do not indicate price information for the listed items in the tender will not be considered.
10. Bidder shall submit a sample bag along with the tender document at the time of submission of the tender.
11. Bidder can quote rates either for providing logistic services or for the supply bags or for both as per the BOQ attached.
12. **The bidders shall submit the rate in "FORM A /FORM B" in a sealed envelope.**
13. The rate quoted for the materials/services shall be firm and no enhancement will be allowed under any circumstances.

14. C-DIT reserve the right to cancel any or all tenders without assigning any reasons whatsoever.
15. Authority: The authority for the acceptance of the tenders rests exclusively with the C-DIT. The C-DIT does not undertake to accept the lowest or any particular tender or to assign any reason whatsoever for the rejection of any tender.
16. At any time prior to the deadline for submission of tenders, the C-DIT may, for any reason deemed fit by it, modify/amend the tender documents by issuing suitable amendment(s)/ corrigendum's to it. Corrigendum to this tender shall be published in the site [www.cdit.org](http://www.cdit.org). Prospective bidders are advised to regularly visit the website: [www.cdit.org](http://www.cdit.org) to keep track of corrigendum, if any.
17. **In case of doubt:**  
If the bidder has any doubt on technical specifications or on terms & conditions stipulated above, please contact **Sri Manoj Krishnan DD(VC), in Mobile No: 9447886486**
18. **The last date for submission of tender 12.08.2024, 11.00 AM.**  
**The tender will be opened on the same day at 11.30 AM**

Sd/  
REGISTRAR, C-DIT  
Dated 08.08.2024



**CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)**

Chitranjali Hills, Thiruvallam, Thiruvananthapuram-27

Phone: 0471-2380910, 912

No. C-DIT/07/PMGS-VCD/2024-25/T530

Date: 08.08.2024

**FORM - A**

**TENDER FOR PROVIDING LOGISTIC SUPPORT SERVICES AND SUPPLY OF  
BAGS**

**Commercial Bid**

**1. Vehicle Requirement**

Quote No.

Date:

Sl. No.	Vehicle Tye	No.of Vehicles Required	Unit Rate (incl. GST)	Total(Incl.GST)
1	Force 8hrs 80km) Urbania (Minimum	4 Nos		
2	Rate for additional Hours (beyond 8 hours).	Per hour		
3	Rate for additional KM (beyond 80 km)	Per KM		
4	Innova Crysta (Minimum 8hrs 80km)	12 Nos		
5	Rate for additional Hours (beyond 8 hours).	Per hour		
6	Rate for additional KM (beyond 80 km)	Per KM		
7	Other charges if any			

- The payment to the bidder will be made either for additional Hours or additional Km whichever is higher.

**Bidder Name:**

**Address:**

**e-mail id:**

**Signature**

Date

Office Seal



**CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)**

Chitranjali Hills, Thiruvallam, Thiruvananthapuram-27

Phone: 0471-2380910, 912

No. C-DIT/08/SLIC-VCD/2024-25/T530

Date: 08.08.2024

**FORM -B**

**TENDER FOR PROVIDING LOGISTIC SUPPORT SERVICES AND SUPPLY OF**

**BAGS**

**Commercial Bid**

**2. Requirement of Complementary Bag**

Quote No.

Date:

SI	Item Specification	Quantity Required	Unit Rate (Incl. Tax)	Total (Incl. Tax)
1	<b>Executive Leather bag</b> <ul style="list-style-type: none"><li>• Color: Brown</li><li>• Capacity: 20 Kg</li><li>• Three compartments with Zippers</li><li>• Charger Pocket</li><li>• Two zippers</li><li>• Length: 18 inches</li><li>• Height: 3.5 inches</li><li>• Width: 12.5 inches</li><li>• Shoulder strap : 42 inches</li><li>• Optimal level of protection filled with padded foam for drop safety</li><li>• Stylish and trendy, removable shoulder strap, sturdy and sleek, easy to carry.</li></ul>	150Nos		

**Bidder Name:**

**Address:**

**e-mail id:**

**Signature**

**Date**

**Office Seal**