

CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)

Chitranjali Hills, Thiruvallam, Thiruvananthapuram-27

Phone: 0471-2380910, 912 Fax: 0471- 2380681

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No. C-DIT/11/OIPVCD- PCLAP/2024-25/T552

Date: 11.11.2024

OPEN TENDER FOR LAPTOP AND DESKTOP

Sealed tenders are invited for **Laptop and Desktop** 1 number each **in Main Office Thiruvallam and City office Gorkhy Bhavan Thiruvananthapuram**. The envelopes containing the tender should bear the superscription **“Laptop and Desktop”** and should be addressed to The Registrar, Centre for Development of Imaging Technology (C-DIT), Chithranjali Hills, Thiruvallam, Thiruvananthapuram 695027. Intending tenderers may submit the tenders on their own papers by post/hand. Last date for receipt of tenders is **22.11.2024, 3.00 PM**. The tenders will be opened at 3.30 PM on 22.11.2024 in C-DIT office in the presence of the tenderers or their authorized representatives who may be present at that time.

Thiruvananthapuram
11.11.2024

Sd/
REGISTRAR

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SPECIFICATIONS

Laptop

Sl No	Item	Description	Quantity
1	Processor	Intel Core i5, 12th Generation or above	1
2	Operating System	Pre-Loaded Windows 11 Home	
3	RAM Size	16GB or above, expandable up to 32GB	
4	Total SSD Capacity	512 GB	
5	LED Display	Size 14"	
6	Display Resolution	FHD 1920x1080	
7	Wireless	802.11ac 1x1 Wifi and Bluetooth 5.3	
8	Network Connectivity	1 RJ 45 10/100/1000 mbps	
9	Keyboard	Included	
10	Mouse	Wired Optical Scroll Mouse should be provided	
11	External Ports	Minimum 2xUSB port 1xHeadset Jack, 1x HDMI 1.4 port or higher	
12	Battery	3 cell, lithium- polymer battery or higher	
13	Inbuilt camera, speaker and microphone		
14	Warranty	3 Years onsite OEM Warranty	
15	Carry bag	Included	
15	Preferred brand	HP/Dell	

Desktop PC

SI No	Item	Description	Quantity
1	Processor	Intel Core i9, 13th Generation or above	1
2	Operating System	Windows 11 Pro	
3	NVIDIA GeForce RTX 3070 Graphics Card	4GB or above	
3	Memory	32GB DDR5-4800 RAM or above	
4	Total SSD Capacity	1TB SSD Solid State Drive or above	
	HDD Drive	1TB or above	
5	LED Display	24" FHD monitor or above 2 Display Ports HDMI	
6	Monitor Resolution	FHD 1920x1080	
7	Mouse & Keyboard	Wired Optical Scroll Mouse & keyboard	
8	Network Connectivity	1 RJ 45 10/100/1000 mbps	
9	On Site OEM Warranty	3 Years	
10	Preferred make	DELL, HP, Acer	

I. GENERAL TERMS AND CONDITIONS

1. This Tender is invited for the "***Tender for Laptop and Desktop 1 number each***" as per the tender specification.
2. C-DIT reserves the right to cancel any or all of the tenders without assigning any reason whatsoever

II. ELIGIBILITY CRITERIA

1. Only those firms which in their individual capacity, satisfy the following criteria, need to quote for this tender.
3. Bidders should have valid GST registration.
4. Bidders should have PAN allotted to him by the IT Department
5. Bidder shall not be blacklisted by any government agencies.

III. Other Terms and Conditions:

1. The undersigned does not bind himself to accept the lowest bid offer and reserves himself the rights of accepting the whole or any part of the tender and the bidder shall be bound to providing the accepted items at the rates quoted.
2. C-DIT reserves the right to split the quantity of items to be supplied among one or more bidders, at the sole discretion.
3. The bidders will be responsible for effecting providing to the entire satisfaction of the undersigned or his authorized representatives. In case any defect in the item provided is noticed, such item will be rejected at the risk and cost of the Supplier
4. No advance payment will be made against supplies.
5. **The rate quoted by the bidder shall be inclusive of all (applicable taxes, transportation charges and delivery charges at site,** etc. shall be stated invariably)
6. **Rates quoted by the bidder shall be valid for a period of six months from the date of opening of the tender.**
7. **The bidder can quote either any one of the item or both. Purchase Order will be issued to the lowest bidder in respective category.**
8. **The bidders shall submit the rate in “FORM A” in a sealed envelope.**
9. Delivery period shall be specifically indicated in the supply order and shall be strictly adhered to. In general the supply shall be arranged within **10 days** on receipt of the confirmed supply order. Any delay in the delivery after placing the supply order may result in cancellation of the supply order or payment of liquidated damages @ ½% per day of the value of the supply order subject to a maximum of 10% of the price of the supply order.
10. The rate should be quoted for the unit shown in the list and bid offers which do not indicate this essential information will not be considered.
11. The rate quoted for material shall be firm and no enhancement will be allowed under any circumstances during the period of the contract.
12. If the bidder furnishes wrong and/or misleading data, statement(s) etc. about technical acceptability of the goods and services offered by it, its tender is liable to be ignored/ rejected in addition to other remedies available to the purchaser in this regard.

- 13.items offered shall conform in all respects to the relevant Indian Standard Specifications.
- 14.Any dispute / difference between the parties arising out of and in connection with the contract shall be settled amicably by mutual negotiations.
- 15.C-DIT reserve the right to cancel any or all the tenders without assigning any reasons whatsoever.
16. PAYMENT TERMS: 100% payment after successful hiring and against the submission of invoice.
- 17.Authority: The authority for the acceptance of the tenders rests exclusively with the C-DIT. C- DIT does not undertake to accept the lowest or any particular tender or to assign any reason whatsoever for the rejection of any tender.
18. **The last date and time for submission of tender 22.11.2024 at 3.00 PM.**
- 19.In case of doubt:
If the bidder has any doubt on technical specifications or on terms & conditions stipulated above, please contact **Shri Sajan Ambadiyil, HoD, OIP C-DIT Mob: 9447827852.**
20. At any time prior to the deadline for submission of tenders, the C-DIT may, for any reason deemed fit by it, modify/amend the tender documents by issuing suitable amendment(s)/ corrigendum's to it. Corrigendum to this tender shall be published in the site cdit.org. Prospective bidders are advised to regularly visit the website: www.cdit.org to keep track of corrigendum, if any.

Last date for submission of bids : **03.00 PM on 22.11.2024**
Bid-opening : **03.30 PM on 22.11.2024**

Sd/

REGISTRAR, C-DIT

Dated 11.11.2024



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FORM - A

COMMERCIAL BID

SUPPLY OF LAPTOP AND DESKTOP

Quote No.

Date:

SI No	ITEM	QUANTITY	AMOUNT (Incl. GST)
1	Supply and Installation i9 Desktop (As per the tender Specification)	1 No	
2	Supply and Installation of i5 Laptop (As pe the tender Specification)	1 No	
	TOTAL		

Bidder Name:

Address:

e-mail id:

Signature

Date

Office Seal