

**Expression of Interest (EOI)**  
**For**  
**Associating with CDIT in Closed Circuit**  
**Surveillance Solution**

**09<sup>th</sup> June 2023**

Ref No. C-DIT/06/EOI-EGID/001/23-24 dated 09.06.2023

**Centre for Development of Imaging Technology, C-DIT**

Chithranjali Hills, Thiruvallom Thiruvannathapuram – 695027 Tel No:

0471- 2380910/ 912, Fax : 0471- 2380681

Centre for Development of Imaging Technology, C-DIT

## INVITATION FOR EXPRESSION OF INTEREST

No. C-DIT/06/EOI-EGID/001/23-24

09<sup>th</sup> June 2023

Centre for Development of Imaging Technology (C-DIT) invites Expression of Interest (EOI) from Firms/companies/ institutions/ organizations/ agencies for the Installation and maintenance of Closed-Circuit Surveillance Solution at various location across the state for various work undertaken by C-DIT.

This EOI Document containing the details of qualification criteria, submission requirement, brief objective & scope of work and evaluation criteria etc.

Last date for submission of EOI is on or before 20/06/2023

Sealed envelope marked to the captioned address given below mentioning **“EOI on Technical Support Service/Implementation /CAMC of CCTV works-2023”** on the top cover.

**“The Registrar,  
Centre for Development of Imaging Technology (C-DIT),  
Chithranjali Hills,  
Thiruvallom PO,  
Thiruvananthapuram –695027”**

Sd-  
**Registrar, C-DIT**

**Note:** C-DIT reserves the right to cancel this request for EOI and or invite a fresh one with or without amendments, without liability or any obligation for EOI and without assigning any reason. Information provided at this stage is indicative and CDIT reserves the right to amend/ add further details in the EOI.

Centre for Development of Imaging Technology, C-DIT

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Chithranjali Hills, Thiruvallom,  
Thiruvannathapuram-695027

Tel No: 0471- 2380910/ 912, Fax: 0471- 2380681

### **ENGAGEMENT OF FIRMS/ORGANIZATIONS/INSTITUTIONS/AGENCIES FOR PROVIDING TECHNICAL SUPPORT SERVICE, INSTALLATION WORKS, CABLING, AND ALL OTHER ASSOCIATED WORKS FOR INSTALLATION AND MAINTENANCE OF CLOSED-CIRCUIT SURVEILLANCE SOLUTION**

#### **PART – I**

EOI is invited from reputed agencies / organizations / institutions for providing Service contract with regard to the electrical, labour and other civil works for installing Closed Circuit Surveillance Solution for the projects to be undertaken and implemented by C-DIT. The objectives and technical requirements are given below:-

#### **Documents to be enclosed**

1. Documentary evidence for Firm/ Company registration Certificate
2. GST No and registration details
3. Copy of PAN/TIN
4. Details of projects done in similar line of business for the past five years.
5. Copies of work orders and work completion certificates.
6. Copy/ details of the annual turnover of the last three financial years in similar line of business.
7. Self declaration statement for non blacklisting by any Government/PSUs.
8. Company profile.
9. Details of manpower strength availability.

### **Scope & Eligibility Criteria**

The agency shall have enough technical expertise, experience, manpower and OEM authorization to carry out the following tasks:

- Installation, commissioning, maintenance, service, repair and replacement of CCTV solutions based on the requirement of CDIT on case to case basis.
- Diagnose the fault and rectify the defects detected within a reasonable time.
- Carry out the periodic preventive maintenance / service at project locations anywhere in Kerala.
- The agency shall provide hands on training to C-DIT's technical persons in installation / repair/maintenance on CCTV solutions on agreeable rates.
- The agency should furnish documents, against proof, for involvement in minimum four similar assignments with Government Departments/PSU's/Private Sectors for the last three years, with an aggregate amount of Rs. 10 Lakhs or more.
- The empanelment of agencies by C-DIT will not give any right or privilege to claim the implementation of any project. The right to assign any projects to any agency or agencies is its sole direction.

Sd/-

**Registrar, C-DIT**

**PART – II**

1. **General Description of the Selection Process.** C-DIT invites responses to this request only from authorized agencies, firms having proven credentials, technical expertise, credibility and with similar work handling experience will be shortlisted.
  
2. The EOI is being issued with no financial commitment and C-DIT reserves the right to change or vary any part thereof at any stage. C-DIT also reserves the right to withdraw it, should it be so necessary at any stage. Interested consultants should confirm to the rules and conditions in accordance with the Kerala Store Purchase Manual.
  
3. Checklist. Please note that all the information as per the checklist below needs to be provided. Incomplete information may lead to non-evaluation / non-selection.

The commodity shall contain the following basic documents:

<b>Sl. No.</b>	<b>Compliance Required</b>	<b>Documents Required</b>
(a)	Incorporation of the company	Certificate of Incorporation
(b)	Authorization	Board resolution / Power of Attorney
(c)	GST Registration and PAN Card	GST Certificate / GST Provisional ID PAN Copy
(d)	Previous Experience for each category	Work Order/Completion Certificates for experience cited.
(e)	Format enclosed as Appendix C	Non-Disclosure provided on Agreement (to be provided on the Letterhead of the Company)

## SCOPE OF WORK

### 1. Objective:

- ❖ The EOI envisages for providing Service contract of electrical, cabling and other labour works for Implementing Closed Circuit Surveillance Solution for the projects undertaken by C-DIT across Kerala.
- ❖ The selected agencies will be responsible for the complete scope of work starting from inception to commissioning of the solution.
- ❖ Shipment of required hardware components from CDIT main office to the proposed project location with utmost care. No transportation charges will be applicable.

### 2. Broad Scope of Work. The broad scope of work and services shall include but not limited to the following:-

#### (a) Project Preparation (Solution Conceptualization)

- (i) Requirement Analysis – Analysis of the information and requirements collected from the establishment for possibility, consistency and completeness.
- (ii) Analysis of Existing Systems and Infrastructures – Study of existing security systems and error analysis of systems including.
  - a. Cameras
  - b. NVR/DVR
  - c. Monitors/Servers
  - d. Air Conditioners
  - e. UPS and Batteries
  - f. Switches

### Pre-Qualification Criteria (PQC)

*(Please sign all pages of the completed form, including supporting documents)*

1. We would like to clearly state that we qualify for this work as our firm meets all the eligibility criteria indicated by you. The details are as under:-

Sl. No.	Item	Compliance (Yes/No)	Supporting Documents
1	Name of bidding Organization		
2	Type of Registration		
3	In operation for similar works for a period of at least three years as on 31 <sup>st</sup> March 2023		
4	Organization should have valid PAN and GST Registration		
5	Successfully completed, within the previous three years, similar envisaged scope of work, in at least three projects in Security and Surveillance solution in public sector undertaking / Central or State Government Organization/ Private sector		
6	Preferred Districts in which manpower support can be provided (available manpower strength on selected districts)		

2. We understand that if the details given in support of claims made above are found to be untenable or unverifiable or both, then our application may be rejected without any reference. We further clearly understand that C-DIT is not obliged to inform us of the reasons for rejection of our bid.

Address and Contact Nos:-

Authorized Signatory

Name , Designation, Postal, Email address and telephone no. of the authorized signatory

(On company Letter Head)

**NON-DISCLOSURE AGREEMENT**

It is certified that the company or any representative of the company or agents authorized by the company will not disclose by information gained by them or their representatives or agents, while interacting with the personnel of the C-DIT or any documents received by them or any study carried out by them, directly to any company or institution or press.

Company Seal

(Authorized Signatory of Company)

Place:

Date: