

CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)
Chithranjali Hills, Thiruvallam P.O., Thiruvananthapuram – 695 027

Notification No.C-DIT/HR1-22/2022 dated 22.11.2022

Project staff Required

C-DIT is an autonomous institution set up by the Government of Kerala, functioning under the Dept. of Electronics & IT. As an approved Total Solution Provider (TSP) and Accredited Agency for Government IT initiatives, C-DIT undertakes various projects in IT/ITES, e-Governance, Web development, digitisation and Digital transformation for Government departments and organisations.

C-DIT invites online applications from eligible candidates for the following positions with opportunity to work in the projects of C-DIT.

SI. No.	Particulars
C-DIT/HR1-22/1	Senior 2D Animator
No. of Positions	1
Upper Age Limit	45 year
Educational Qualification	<p>Bachelor of Fine Arts (BFA) from a reputed institution with 6-year experience in 2D Digital Animation or related domain.</p> <p align="center">OR</p> <p>Degree in Animation with 8 years' experience in creating 2D Digital animation</p> <p align="center">OR</p> <p>Any Degree with 2D Animation as one of the subjects and 10 year of experience in creating 2D Digital Animations.</p> <p align="center">OR</p> <p>Any Degree with Diploma in Animation from a reputed institution and 10 years of experience in 2D Digital Animation.</p> <p align="center">OR</p> <p>Plus Two in any stream and 1-year diploma in Animation from a reputed institution and 15 years of experience in 2D Digital Animation</p>
Experience/Skill set	<p>Hands-on experience in Adobe Animate, Photoshop, Premier, and other designing/Animation software</p> <p>Good in sketching, drawing, and coloring, composition, Camera work</p> <p>Good understanding of the physics of lighting</p> <p>Good understanding of international standards, in terms of</p>

	<p>designs, narrative processes, quality requirement and variety of style, always looking forward to new sources of inspiration.</p> <p>Team Work. Takes direction well, but is also able to make decisions and take initiative if required</p> <p>Strong Time management skills and can meet deadlines consistently and have a good work life balance</p> <p>Punctual, professional, dependable, good work ethics, detail-oriented, dedicated to high quality, high sense of self-growth.</p> <p>Well versed in the 12 principles of Animation</p> <p>have a good level of computer literacy</p> <p>Good observation of live action, motions, emotions, and expressions. The ability to translate these observations into strong believable animations</p>
Skills/Expertise	2D + Character Animation, Compositing,
Remuneration	Rs. 44020-50000 per month
Period & Mode of Engagement	1 year on contract basis, extendable based on performance assessment
C-DIT/HR1-22 /2	Media Content Strategist
No. of Positions	1
Upper Age Limit	35 years
Educational Qualification	PG Degree in Mass Communication and Journalism Or Degree with Post-graduate Diploma in Journalism, with experience in following areas.
Experience/Skill set	Five year of experience in Media content analysis of TV channel news. Strong research and analytical skills. Goog Knowledge of Media Asset Management Tools Archiving and Metadata creation of Video Content Script Writing Skills for Animation Videos & Documentaries Hands-on Experience in All Aspects of Video Production Basic Knowledge of Video Editing Tools
Job Role	Digital news Management, News Gathering, and Sorting, Meta tagging, Archiving and Metadata creation of Video Content.
Remuneration	Rs.32400 - 35000 per month
Period & Mode of Engagement	1 year on contract basis, extendable based on performance assessment
C-DIT/HR1-22/3	Graphics Creation Artist
No. of Positions	2
Upper Age Limit	30 years
Educational Qualification	Degree OR Diploma in graphic design or related fields 1 to 3 yrs experience in Graphic designing
Experience/skill set	Excellent knowledge of Photoshop, Illustrator, In design. Experience in Sketch App and UI development would be an added advantage. Strong foundation in graphic design principles, typography, color, iconography, visual identity design and appropriate visual design techniques for different delivery media,

	<p>experience in working with online campaign creatives such as banners, social media graphics, etc</p> <p>Sound knowledge of designing principles and processes such as color theories, typography, photographic selection, etc. Exposure to working on Social Media posts, Brochures, Print Ads, Leaflets, Packaging, Logo Design, Stationery, etc.</p>
Job Role	<p>Develop creative ideas based on the creative brief received for online and offline campaigns</p> <p>Develop illustrations, logos, and other designs using software such as AI, Corel, Photoshop, etc.</p> <p>Design, build and maintain a social media presence</p> <p>Brainstorm new and creative growth strategies</p> <p>Collaborate with internal teams to create landing pages and optimize the user experience</p> <p>Evaluate emerging technologies.</p>
Remuneration	Rs. 27900-35000 per month
Period & Mode of Engagement	1 year on contract basis, extendable based on performance assessment
C-DIT/HR1-22/4	Video Editor
No. of Positions	1
Age Limit	35 years
Educational Qualification	<p>Bachelor's Degree and 6 Months Diploma in Video Editing</p> <p>Should have minimum of 5+ years of experience in Video Editing/Live editing/</p> <p>Excellent Knowledge of Video editing. Experience in Motion Graphics will be an added advantage.</p> <p>Good Knowledge of Photoshop, Adobe Illustrator, and Adobe Audition.</p>
Experience	<p>Strong knowledge of Adobe Creative Suite, Adobe Premiere, After Effects, and Color Grade. Proficiency to operate camera will be an added advantage</p> <p>Proficient in video editing, motion graphics, and Text animation.</p> <p>Knowledge of sound editing, mixing, and noise removal tools. Handling overall Voice-over, and sound effects. Should have updated for new versions and plugins for seamless work.</p>
Job Role	<p>Edit content in collaboration with the content team to an exceptional standard and create repeatable/streamlined processes for ongoing and future project needs</p> <p>Create basic video edits - automated audio syncing, color correction and grading, audio noise removal, trimming of non-content footage, basic titling and logging of content</p> <p>Create the final cut rendered in appropriate formats</p> <p>Be responsible for the backup and archival of final cut content according to Standard Operating Procedure guidelines. Handle event requests for recording video, with quick editing turnaround time and suitable quality. Continuously discover and implement new editing technologies and the industry's best practices to maximize efficiency</p>
Remuneration	Rs. 27900-35000 per month
Period & Mode of Engagement	1 year on contract basis, extendable based on performance assessment

C-DIT/HR1-22/5	Assistant Video Editor
No. of Positions	2
Upper Age Limit	35 years
Educational Qualification	Any Degree with Diploma in Video editing + five years of experience in a reputed institute Or Class 12 with Diploma in Video Editing from + 8 years' experience in Video editing
Experience/Skill set	Hands-on experience with editing software - Premiere Pro & Final Cut Pro X Knowledge of Photoshop, After Effects, Ability to work within a timeline Good Creative and artistic skills. Familiarity with motion graphics, composition and special effects. Portfolio of completed productions.
Job Role	Edit content in collaboration with the content team to an exceptional standard and create repeatable/streamlined processes for ongoing and future project needs Ideate, create, and manipulate complementary commentary and dynamic animated and static graphics to improve comprehension of filmed learning content and concepts Create basic video edits - automated audio syncing, audio noise removal, trimming of non-content footage, basic titling and logging of content Work with the content team to determine methods to improve learning and technically execute the recommendations throughout the lifecycle of a production Ensure logical sequencing and smooth running of content (continuity, lip sync, focus, order of topics, segmentation into clips) Create the final cut rendered in appropriate formats. Be responsible for the backup and archival of final cut content according to SOP guidelines Continuously discover and implement new editing technologies and the industry's best practices to maximize efficiency.
Remuneration	Rs 26000- 30000
Period & Mode of Engagement	1 year on contract basis, extendable based on performance assessment
C-DIT/HR1-22/6	Motion Graphics Artist
No. of Positions	2
Upper Age Limit	35 year
Educational Qualification	Degree in Design / animation / visual effects / media technology or related field with Two years' experience in reputed production house/s Or Class 12 + Diploma in Design, Media technology or related field with Five years' experience in a reputed production house/s
Experience/Skill set required	Solid experience with the software's like Premiere pro, After Effects, and Final Cut

	<p>Demonstrable video editing ability with a strong portfolio of motion graphics work.</p> <p>Thorough knowledge of timing and continuity</p> <p>Familiarity with special effects, 3D, and compositing</p> <p>Keen eye for design and aesthetics</p> <p>Expert-level knowledge of Adobe Suite and common motion graphics design software</p> <p>Superb visual and conceptual skills to solve problems and create novel solutions. Must be able to work with a wide range of mixed media, stop motion, 2D 3D Design, and animation aesthetic</p>
Job role	<p>Creating animated graphics and videos using software such as Adobe After Effects or Adobe Premier Pro</p> <p>Creating motion graphics that communicate ideas effectively</p> <p>Creating illustrations, designs, and other artwork as video assets using Software's like adobe illustrator and Photoshop</p> <p>Making Explanatory Videos and Promotional Videos.</p> <p>Making all forms of animation and design, especially for brands and branded content.</p>
Remuneration	Rs. 26000 - 30000 per month
Period & mode of Engagement	1 year on contract basis, extendable based on performance assessment
C-DIT/HR1-22/7	Digital Content Strategist
No. of Positions	1
Upper Age Limit	35 years
Educational Qualification / experience	<p>Any Degree with 2-year experience. Class 12 and having 5 year experience in following:</p> <p>Coordination of campaigns for IEC campaigns</p> <p>Designing and implementation of a strategy for Social media ,</p> <p>Co-ordination of interactive content development and delivery of multimedia contents for media.</p> <p>Hands on experience in Digital Marketing.</p>
Expertise /Skill set	<p>Good understanding of all major social media platforms.</p> <p>Familiarity with the basics of social media.</p> <p>Ability to multitask, take initiative and absorb information quickly</p> <p>Hungry to learn and grow in a start-up.</p> <p>Knowledge of Motion Graphics, storyboarding, illustrator and animation will be a plus.</p> <p>Familiarity with best practices for video recording (audio levels, mic setup, lighting setup, camera and related equipment setup and operation)</p> <p>Ability to work independently and be a proactive learner</p> <p>Good communication skills (verbal and written).</p> <p>Ability to deliver projects according to timelines</p> <p>Work on content including video and visual assets. Producing and editing dynamic pieces of content.</p> <p>Use creative video editing techniques to produce creative</p>

	<p>content.</p> <p>Possess solid storytelling skills, in a fast-paced short turnaround environment.</p> <p>Visual Content Creation and Project Management.</p> <p>Working alongside the team to set up a content calendar and work on an overall video strategy along with other teams.</p> <p>Work collaboratively with other team members, and designers to ensure a consistent, integrated perception and visual identity.</p> <p>Take ownership of each task and complete it within the time frame.</p> <p>Possess hands on experience with tools like After effects, Premier pro, Character animator</p> <p>Understand the best design techniques and solutions to create eye-catching videos</p> <p>Knowledge of design principles to produce the design for social media, YouTube, Corporate videos, websites and marketing demos.</p> <p>Work with Digital Marketing to create marketing requirements for campaigns</p> <p>Create and deliver videos on various media platforms</p> <p>Assist in selecting audio, video, colors, animation, etc for graphic design</p> <p>Knowledge of creating YouTube shorts and Facebook stories.</p> <p>Work with the editor and other designers to resolve technical or design issues</p> <p>Edit raw video footage and add effects/elements to enhance the video</p> <p>Work with a wide range of media, meeting deadlines and working with constraints effectively.</p> <p>Pay attention to the detailed aspects of a creative to ensure high accuracy in copy, layout, and technical execution. Think creatively and develop new design concepts, graphics and layouts for effective brand communication.</p> <p>Experience in handling Video Content for at least 3-4 years.</p> <p>The ability to take complete responsibility and ownership and work autonomously</p> <p>An ability to multitask and a respect for deadlines. Excellent collaboration skills so you can work easily with cross-functional teams and stakeholders, Unmatched enthusiasm to keep up with the rest of our team. Outstanding communication skills and creativity. Experience with running brand and content campaigns across various platforms, an understanding of tools (scheduling, analytics) and the desire to experiment</p>
Job Role	<p>Managing team, creating animations/videos using after effects & related software's, ensuring timely adaptation of creative's.</p> <p>The candidate will work primarily with the team to help shape visual narratives and work on end-to-end projects.</p>
Remuneration	Rs. 26000 - 32560 per month
Period & Mode of Engagement	1 year on contract basis, extendable based on performance assessment

C-DIT/HR1-22 /8	Camera Assistant
No. of Positions	3
Upper Age Limit	30 years
Educational Qualification	Plus Two Certificate in Videography Minimum 3+ years of experience in photo/Videography of events shoots as Camera Assistant
Experience/skill set	Should be proficient in handling the latest cameras and also should know about the accessories. Proven experience as a Cameraman Assistant and in operating relevant equipment (Broadcast Cameras, DSLR, Gimbals etc.) Excellent theoretical knowledge of filming and capturing footage. Ability to understand and follow camera scripts. Setup all equipment before and after all events Maintenance of all equipment, Operating different kinds of cameras, Able to work in flexible timings schedule. Should be very quick towards creating a frame in live time, quick response to directions Good sense of light manipulation
Job Role	Assist the senior videographer during shoots Ensure that equipment for a shoot is present and working. Working with the Camera Crew. Maintain equipment inventory and field and studio production schedules. Perform miscellaneous job-related duties as assigned.
Remuneration	Rs. 19000-25000 per month
Period & Mode of Engagement	1 year on contract basis, extendable based on performance assessment

General Conditions/ Instructions:

1. Candidates should read the instructions thoroughly and ensure that they possess the required eligibility conditions, qualification and experience in the relevant domains prescribed in the notification before applying for any post.
2. Age, qualification and experience possessed by the applicant **as on the closing date** of the notification only will be considered. Applicants shall clearly specify the details and provide supporting documents. Relaxation in upper age limit as applicable will be considered as per norms prescribed by the Govt, of Kerala, in the case of deserving categories, provided such candidates claim age relaxation in the application and upload/produce supporting documents to prove their eligibility. Relaxation in age or number of years of experience may be considered in the case of exceptionally deserving candidates with proven expertise in the relevant domains specified in the notification, at the discretion of C-DIT.
3. Remuneration will be fixed suitably in the range specified, depending on the qualification, experience and performance of the candidate in the skill test/interview. The period of engagement will be initially for a period of two years in the project, which may be extended further for one more year, based on performance assessment, if there is further requirement in the project, subject to discretion of C-

DIT.

4. The appointees shall have no claim for regular appointment in any of the C-DIT establishments or Government departments/agencies for which the projects are implemented, after the expiry of the project period.
5. Application shall be submitted only through online mode. Incomplete applications will be rejected. Acceptance or rejection of application of the candidates will be at the sole discretion of C-DIT and will be binding on the applicant.
6. **Documents to prove age, qualification and experience shall be uploaded along with the online application for scrutiny. Initial verification and short listing of applicants will be based on the details provided in the application and the copies of the documents uploaded.** Original certificates shall be submitted for verification at the time of joining. If any discrepancy is found in the application and documents, the offer letter shall be cancelled and the candidate will be disqualified. It will be the sole responsibility of the candidate to produce original documents for verification of their claims, when called for.
7. C-DIT reserves the right to increase or decrease the number of posts or to cancel the recruitment to any one or more posts at its sole discretion.
8. Inclusion of the candidate in the of the shortlist / provisional list will not be a claim for appointment.
9. No TA/DA will be provided to the candidates at any stage of the recruitment process.
10. Canvassing in any form will lead to disqualification. C-DIT has not engaged any recruiting agencies.

How to Apply

- Online application shall be submitted by visiting the portal www.careers.cdit.org.
- Candidates are expected to upload the scanned copy of the supporting documents, failing which the application may be treated as incomplete or could be rejected.
- Applicants should complete the online registration first and upload necessary documents. Then the application shall be finally submitted after verifying the details. Changes if any, can be made only before final submission.
- Applications forwarded through any other means including post, fax or e-mail will not be entertained.
- Applicants are advised to visit the web site and note down any change in the schedules/requirements published.
- List of shortlisted candidates will be published in the portals www.cdit.org and www.careers.cdit.org. The intimation to the candidate will be sent by e-mail only.
- Shortlisted candidates only will be eligible for the written test/skill test/interview.
- Skill test and interview will be conducted in online mode or physical mode, as required.
- Candidates will be shortlisted for interview based on the preliminary evaluation of the written/skill test.
- Guidelines and instruction for skill test and interview will be available in the portal www.careers.cdit.org.
- Provisional List of shortlisted candidates will be published in the portal www.careers.cdit.org.

- Final rank list will be published based on detailed evaluation and interview.
- Candidates shall be willing to join immediately on short notice if selected.
- All communications with the candidates will be through email only.
- Original certificates need to be produced during verification, before joining. If any discrepancy is found, offer letter shall be canceled and candidate will be disqualified.
- Applicant should furnish documentary proof, in case of equivalent courses.
- There is no application fee or payment involved in any stage of the recruitment.

The closing date of submission of online application is 07.01.2023, 5.00 PM.

**Sd/-
Registrar**
