

CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)

Chitranjali Hills, Thiruvallam, Thiruvananthapuram-27
Phone: 0471-2380910, 912 Fax: 0471- 2380681

No. C-DIT/EGV/MVD/19-20 /T139

Date: 26.07.2019

TENDER NOTICE

FOR PRINTING AND SUPPLY OF PRE PRINTED LABELS (STICKER)

Sealed tenders are invited for printing and supply of pre printed labels (sticker)". The envelopes containing the tender should bear the superscription "***Tender for printing and Supply of Pre Printed Labels*** " and should be addressed to

The Registrar,

Centre for Development of Imaging Technology (C-DIT),

Chitranjali hills, Thiruvallam, Thiruvananthapuram 695027.

Intending tenderers may submit the tenders on their own papers by post/hand. Last date for receipt of tenders is **03.08. 2019, 3.00 PM**. Late tenders will not be accepted. The tenders will be opened at **3.30 PM on 03.08. 2019** in C-DIT office in the presence of the tenderers or their authorized representatives who may be present at that time. Details of the requirements and the conditions governing the supply can be downloaded from our website www.cdit.org

Thiruvananthapuram

26.07.2019

Sd/-

REGISTRAR

CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)

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PRINTING AND SUPPLY OF PRE PRINTED LABELS (STICKER)

Scope of work

This tender is invited for printing and supply of pre printed labels (sticker) at e-Governance support Division, C-DIT Main Campus Thiruvallam

SPECIFICATION FOR PRINTING PRE PRINTED LABELS (STICKER)

1. Security features : Logo printing, Single colour printing, 70GSM put on releasing paper (Sticker)
2. Document type : 8 stickers of 7.8 x 3.5 cm
3. Paper size : sticker forms in continuous stationary format 4 “ x 12”

Necessary documents will be provided by C-DIT

GENERAL TERMS AND CONDITIONS

1. Rate : Rate should be quoted on per sticker basis
2. Packing : 500 nos in inner box (300 GSM white duplex card) and 8 such inner boxes further packed in a stretch film sealed carton with customized printing with serial numbering.

1. ELIGIBILITY CRITERIA OF TENDERER

- To qualify for award of the work, the intending bidder must be with prior experience in same or similar work at least to two clients in the last two years.
2. The bidders will be responsible for effecting supply to the entire satisfaction of the undersigned or his authorized representatives. In case any defect in the item supplied is noticed, such item will be rejected at the risk and cost of the Supplier.

3. The undersigned does not bind himself to accept the lowest tender and reserve himself the rights of accepting the whole or any part of the tender and the bidder shall be bound to supply the accepted item at the rates quoted. C-DIT reserve the right to split the quantity of items to be supplied among one or more bidders, at the sole discretion
4. No advance payment will be made against supplies.
5. The rate quoted by the bidder shall be inclusive of the transportation charges . Rates quoted by the bidder shall be valid for a period of one year from the date of opening of the tender.
 6. Period of completion of work shall be specifically indicated in the tender and strictly adhered to. The work shall be arranged within **7 days** on receipt of the firm order
7. The rate should be quoted for the unit shown in the list and tenders which do not indicate this essential information will not be considered.
8. There is no separate bid form. The supplier shall submit the price offers in their own paper
9. The rate quoted for material shall be firm and no enhancement will be allowed under any circumstances.
10. Any dispute / differences between the parties arising out of and in connection with the contract shall be settled amicably by mutual negotiations. Unresolved disputes/ differences, if any, shall be settled by Arbitration and the arbitration proceedings shall be conducted at Thiruvananthapuram (India) in English language, under the Indian Arbitration and Conciliation Act(Amended), 2015. Unsettled disputes will be referred to courts and courts in Thiruvananthapuram/ Kerala will have exclusive jurisdiction over the same.
11. C-DIT reserve the right to cancel any or all tenders without assigning any reasons whatsoever

12. PAYMENT TERMS

The following terms of payment shall be applicable for the contract

- a) 100% payment against on completion of work

13. Agreement: The Successful bidder within 7 days of getting confirmed order has to enter an agreement with C-DIT in Rs.200 worth non judicial stamp paper, to ensure warranty and after sales support during the warranty period.

14. Authority: The authority for the acceptance of the tenders rests exclusively with the C-DIT. The C-DIT does not undertake to accept the lowest or any particular tender or to assign any reason whatsoever for the rejection of any tender.

At any time prior to the deadline for submission of tenders, the C-DIT may, for any reason deemed fit by it, modify/amend the tender documents by issuing suitable amendment(s)/ corrigendum's to it. Corrigendum to this tender shall be published in the site www.cdit.org. Prospective bidders are advised to regularly visit the website: www.cdit.org to keep track of corrigendum, if any.

15. In case of doubt:

If the bidder has any doubt on technical specifications or on terms & conditions stipulated above, please contact Smt. Sheeba Beevi. S.R in Mobile Number: 8138914651

- **The last date for submission of tender 03.08.2019 3.00 PM.**
- **The tender will be opened on the same day at 3.30 PM**

Sd/
REGISTRAR, C-DIT
Dated 26.07.2019