



CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)

Chitranjali Hills, Thiruvallam, Thiruvananthapuram-27

Phone: 0471-2380910, 912 Fax: 0471- 2380681

No. C-DIT/ESD-EVM/10/2022-23/T349

Date: 15.10.2022

TENDER NOTICE

Annual Maintenance Contract for Air Conditioners

Sealed tenders are invited for the Annual Maintenance Contract for Air Conditioners in various offices of C-DIT in Thiruvananthapuram for a period of one year. The envelopes containing the tender should bear the superscription ***“Tender for Annual Maintenance Contract for Air Conditioners “*** and should be addressed to The Registrar, Centre for Development of Imaging Technology (C-DIT), Chitranjali hills, Thiruvallam, Thiruvananthapuram 695027. Intending tenderers may submit the tenders on their own papers by post/hand. Last date for receipt of tenders is **28.10.2022, 03.00 PM**. Late tenders will not be accepted. The tenders will be opened at **03.30 PM on 28.10.2022** in C-DIT office in the presence of the tenderers or their authorized representatives who may be present at that time. Details of the requirements can be downloaded from our website www.cdit.org

Thiruvananthapuram

15.10.2022

Sd/-

REGISTRAR



CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)

No. C-DIT/ESD-EVM/10/2022-23/T349

Date: 15.10.2022

Tender for Annual Maintenance Contract for Air Conditioners

Scope of work:

The scope of work involves the maintenance of air conditioner system at various offices of C-DIT in Thiruvananthapuram city and shall cover the following

- a) Diagnose the faults and rectify the defects within 24 hours
- b) Repair / Replace of faulty parts etc of the air conditioners within 24 hours
- c) Carry out periodic preventive maintenance (once in three months)
- d) No spares, consumables or any other items will be supplied by C-DIT.

GENERAL TERMS AND CONDITIONS

1. The intending bidders are advised to visit the site and inspect the air conditions before submitting their bids

2. ELIGIBILITY CRITERIA OF TENDERER

To qualify for award of the work, the intending bidder must be Authorised/registered Service centre who can maintain the air conditioning system and supply spares under one year contract basis having experience in similar works. (Document evidence should be attached along with tender document)

3. The bidders will be responsible for routine inspection, checking and servicing of all units in every 3 months. Filters of air conditioners should also be cleaned regularly by contractor's service man/ mechanic. The service report shall be submitted to Head, Electrical and Maintenance Department.
4. The rate of comprehensive maintenance of air conditioners shall include the gas filling, repair of compressors and repair / replacement of motor repair / replacement of all minor and major parts except replacement of compressor.
5. AMC includes condenser/cooling coil cleaning, fan motor oil, checking fasteners (motor & screw), checking of electrical items etc apart from preventive maintenance service at fixed intervals.
6. Filters of air conditioners should also be cleaned regularly by air conditioner service man/ mechanic

7. The contractor shall be responsible for maintenance of Split AC units, ductable units and shall ensure working condition by placing the service of experienced technicians/mechanics throughout all working days and they will be bound to carry out the job of urgent nature even during odd hours and holidays, if so desired by C-DIT.
8. If the work of the contractor is found to be unsatisfactory, the job will be entrusted to any other firm/party at the risk and cost of the contractor.
9. The firm must possess the requisite registration with EPF/Work contract / Labour contract/ allied statutory authorities.
10. The undersigned does not bind himself to accept the lowest tender and reserve himself the rights of accepting the whole or any part of the tender and the bidder shall be bound to supply the accepted item at the rates quoted. C-DIT reserve the right to split the quantity of items to be supplied among one or more bidders, at the sole discretion
11. **The supplier shall submit the price offers in “Form B” in sealed envelope.**
12. The rate quoted for work shall be firm and no enhancement will be allowed under any circumstances.
13. **The Bidder shall declare unit rates in your quote.**
14. Air conditioning units which are currently under warranty will be added to the AMC on expiring at warranty period. Payment for the same will be paid as per the units quoted.
15. If the bidder furnishes wrong and/or misleading data, statement(s) etc. about technical acceptability of the goods and services offered by it, its tender will be liable to be ignored and rejected in addition to other remedies available to the purchaser in this regard.
16. Any dispute / differences between the parties arising out of and in connection with the contract shall be settled amicably by mutual negotiations. Unresolved disputes/ differences, if any, shall be settled by Arbitration and the arbitration proceedings shall be conducted at Thiruvananthapuram (India) in English language, under the Indian Arbitration and Conciliation Act(Amendment), 2015. Unsettled disputes will be referred to courts and courts in Thiruvananthapuram/ Kerala will have exclusive jurisdiction over the same.

17.C-DIT reserves the right to cancel any or all tenders without assigning any reasons whatsoever

18.EMD: Rs 5,000/- in the form of Demand Draft drawn in favour of Registrar, C-DIT, payable at Thiruvananthapuram.

19.Agreement: The Successful bidder within 7 days of getting confirmed work order has to enter an agreement with C-DIT in Rs.200 worth non judicial stamp paper

20.Authority: The authority for the acceptance of the tenders rests exclusively with the C-DIT. The C-DIT does not undertake to accept the lowest or any particular tender or to assign any reason whatsoever for the rejection of any tender.

21. The last date for submission of tender 28.10.2022 3.00 PM.

The tender will be opened on the same day at 3.30 PM

22. At any time prior to the deadline for submission of tenders, the C-DIT may, for any reason deemed fit by it, modify/amend the tender documents by issuing suitable amendment(s)/ corrigendum's to it. Corrigendum to this tender shall be published in the site www.cdit.org. Prospective bidders are advised to regularly visit the website: www.cdit.org to keep track of corrigendum, if any.

23.In case of doubt:

If the bidder has any doubt on technical specifications or on terms & conditions stipulated above, please contact Sri. A. P. Mukesh, Head, Electrical Maintenance Department in Mobile Number: 9895788334

Sd/
REGISTRAR, C-DIT
Dated 15.10.2022



CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)

Chithranjali Hills, Thiruvallam P.O., Thiruvananthapuram – 695 027

No. C-DIT/ESD-EVM/10/2022-23/T349

Date: 15.10.2022

FORM - B

Sl. No.	Item Description	Qty	Unit Rate	Rate without tax	Toal Amount
1	11 TR Ductable split AC	5			
2	8.5 TR Ductable split AC	1			
3	7.5 TR Ductable split AC	1			
4	5.5 TR Ductable Split AC	1			
5	3 TR Split AC	5			
6	2 TR Split AC	11			
7	1.5 TR Split AC	18			
8	1 TR Split AC	7			
9	0.8 TR Split	6			
10	2 TR Inverter AC	5			
11	1 TR Inverter AC	3			
12	1.5 TR Inverter AC	5			
Total with out tax					
GST					
Total					

Date

Stamp

Name & Signature of Bidder