

**CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)**

Chitranjali Hills, Thiruvallam, Thiruvananthapuram-27  
Phone: 0471-2380910, 912 Fax: 0471- 2380681

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No. C-DIT/05/TED/2022-23/T299

Date: 10.05.2022

**TENDER NOTICE**

**PRINTING OF STUDY MATERIALS**

Sealed tenders are invited for printing of study materials. The envelopes containing the tender should bear the superscription "*Tender for Printing of study materials*" and should be addressed to The Registrar, Centre for Development of Imaging Technology (C-DIT), Chitranjali hills, Thiruvallam, Thiruvananthapuram 695027. Intending bidders may submit the tenders on their own papers by courier/post/hand. Last date for receipt of tenders is **20.05.2022, 03.00 PM**. Late tenders will not be accepted. The tenders will be opened at **03.30 PM on 20.05.2022** in C-DIT office in the presence of the bidders or their authorized representatives who may be present at that time. Details of the requirements including schedule, drawing, and other conditions can be downloaded from our website [www.cdit.org](http://www.cdit.org)

Thiruvananthapuram

10.05.2022

Sd/-

REGISTRAR

**CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)**

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Date: 10.05.2022

**TENDER TERMS**

**PRINTING OF STUDY MATEIALS**

**GENERAL TERMS AND CONDITIONS**

- a) This Tender is invited for Printing and supply of multiple copies of four different study materials.
- b) C-DIT reserves the right to cancel the tender without assigning any reason whatsoever

**ELIGIBILITY CRITERIA OF BIDDER**

1. The bidder should have three years of experience in similar work. The firm must have their own printing facility preferably in Thiruvananthapuram.
2. The bidder must have a currently valid GST registration certificate and PAN number.

**REQUIREMENT SPECIFICATIONS**

Sl.No	Name of study material	Specification	Quantity
1	PC Software	Demmy ¼, A4 size paper 16kg maplitho, Binding perfect, inner paper black & white, 116 pages (inner text), multicoloured cover page 100 lbs art paper	2,800 Nos
2	Introduction to IT	Demmy ¼, A4 size paper 16kg maplitho, Binding perfect, inner paper black & white, 168 pages inner text, multicoloured cover page 100 lbs art paper	1,200 Nos
3	Introduction to Programming	Demmy ¼, A4 size paper 16kg maplitho, Binding perfect, inner paper black & white, 140 pages inner text, multicoloured cover page 100 lbs art paper	1,600 Nos

4	RDBMS	Demmy ¼, A4 size paper 16kg maplitho, Binding perfect, inner paper black & white, 188 pages inner text, multicoloured cover page 100 lbs art paper	300 Nos
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### **OTHER TERMS AND CONDITIONS**

3. The quantities specified in the schedule are approximate only and may vary. The successful bidder has to carry out the additional quantities of work, if any, at the same rates and the same terms & condition of contract. No escalation of rates is admissible.
4. **The quoted rate should be inclusive of all taxes, freight charges and complete charges where ever not otherwise specified.**
5. The rate quoted for the work shall be final and no enhancement will be allowed under any circumstances. The enhancement of rate will cause the cancellation of the work order. **Rates quoted by the bidder shall be valid for a period of one year from the date of opening of the tender.**
6. The firm shall have all the infrastructure including advanced multi-colour printing, pre press and post press facilities for undertaking the printing requirements of C-DIT on short notice.
7. Income tax as per rules will be deducted from the bill. The quoted amount will be treated as the **total amount inclusive of GST** and liability on account of GST and /or any other govt. taxes / levies that may arise on this contract shall be borne by the contractor in full and this must be reflected in the Invoice which is to be submitted after the completion of the work.
8. **No Advance Payment will be made.** Payment shall be made only after satisfactory supply of printed materials and submission of invoice there after.
9. **The bidder shall submit the price offers in "FORM B" in a sealed envelop.**
10. Quality of printing must be at most. The items delivered should be as per the specification mentioned with clear visibility of contents. If found defective, the same has to be replaced immediately & total cost will be borne by the bidder.
11. C-DIT reserves the right to reject any or all the tenders without assigning any reason thereof.
12. Payment: 100% payment shall be made against supply of full quantity of materials and submission of invoice .
13. If the tenderer furnishes wrong and/or misleading data, statement(s) etc. about technical acceptability of the goods and services offered by it, its tender will be liable to be ignored and rejected in addition to other remedies available to the purchaser in this regard.

14. Any dispute / differences between the parties arising out of and in connection with the contract shall be settled amicably by mutual negotiations. Unresolved disputes/ differences, if any, shall be settled by arbitration and the arbitration proceedings shall be conducted at Thiruvananthapuram (India) in English language, under the Indian Arbitration and Conciliation (Amendment) Act, 2015. Unsettled disputes will be referred to courts and courts in Thiruvananthapuram/Kerala will have exclusive jurisdiction over the same.
15. Authority: The authority for the acceptance of the tenders rests exclusively with the C-DIT. C-DIT does not undertake to accept the lowest or any particular tender or to assign any reason whatsoever for the rejection of any tender.
16. At any time prior to the deadline for submission of tenders, the C-DIT may, for any reason deemed fit by it, modify/amend the tender documents by issuing suitable amendment(s)/ corrigendum to it. Corrigendum to this tender shall be published in the site [www.cdit.org](http://www.cdit.org). Prospective bidders are advised to regularly visit the website: [www.cdit.org](http://www.cdit.org) to keep track of corrigendum, if any.
17. At any time prior to the deadline for submission of tenders, the C-DIT may, for any reason deemed fit by it, modify/amend the tender documents by issuing suitable amendment(s)/ corrigendum's to it. Corrigendum to this tender shall be published in the site [www.cdit.org](http://www.cdit.org). Prospective bidders are advised to regularly visit the website: [www.cdit.org](http://www.cdit.org) to keep track of corrigendum, if any.

18. **In case of doubt:**

If the bidder have any doubt on technical specifications or on terms & conditions stipulated above, please contact **Smt Resmi Chandan, HoD(TED), in Mobile Number: 9746070178**

**The last date for bid submission is, 20.05.2022 03.00 PM.**

**The bid opening will be at 3.30 PM on 22.05.2022**

Sd/

REGISTRAR, C-DIT

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**FORM - B**

**TENDER FOR THE PRINTING AND SUPPLY OF STUDY MATERIALS**

Sl. No	Name of study material	Quantity	Unit rate	Rate incl.GST	Amount
1	PC Software	2,800 Nos			
2	Introduction to IT	1,200 Nos			
3	Introduction to Programming	1,600 Nos			
4	RDBMS	300 Nos			
<b>Total</b>					

Signature

Name of the Bidder/Firm/Agency

Address (including Phone number, Mobile number and e-mail id)

Office Seal