



CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)

Chitranjali Hills, Thiruvallam, Thiruvananthapuram -695 027

Phone: 0471-2380910/ 912/ 895

Fax: 0471-2380681

Notification No: C-DIT/ACCOUNTS/IA/2020-21

Date: 22.10.2020

NOTIFICATION FOR THE ENGAGEMENT OF INTERNAL AUDITORS

Centre for Development of Imaging Technology (C-DIT) is an autonomous body with its Head office at Thiruvallam. There are 16 major divisions, four offices at Thiruvananthapuram and Regional Centres at Kannur, Ernakulam and Kayamkulam. Project funds received from the government departments and institutions and the Plan fund received from the Govt of Kerala are the main funds inflow.

Applications are invited from registered Chartered Accountants/ Accounting firms satisfying the following conditions to conduct the internal audit of CDIT for the financial year 2019-20

Conditions for the engagement of Internal Auditors

1. Applicant (CA/ Firms) should have 5 years experience in certification of accounts of government owned institution/ autonomous bodies.
2. Applicant should attach proof of registration, relevant experience and qualification.
3. The audit assignment includes auditing of all financial and account transactions of CDIT at H.O. in Thiruvallam, city offices in Thiruvananthapuram and Regional Centres at Kayamkulam, Ernakulam and Kannur. The auditors shall verify and vouch all financial transactions and facilitate the finalization of the statutory audit for the fiscal year 2019-20. GST reconciliation may also be done. Any deviation from the terms of reference may be highlighted for reference.
4. The audit fee offered/ quoted shall include all the expenses excluding GST. No separate T.A or lodging claim will be entertained. Item wise expenses may be shown separately.
5. The engagement will be for the specific time period unless mutually extended further.
6. Applications shall be in the prescribed format in sealed envelope addressed to 'The Registrar C-DIT ,Chithranjali Hills Thiruvallam, Thiruvananthapuram 695027.
7. The envelop should bear the superscription "Engagement of Internal Auditors."
8. The last date for receipt of sealed applications is **04th November 2020 3.00 PM**. Late application will not be accepted.
9. The sealed offers received in time will be opened on same day itself at 3.30 PM in presence of those applicants who choose to be present
10. Application form can be downloaded from our website www.cdit.org/tenders